

Language Academy of Sacramento/*Academia de Idiomas de Sacramento*

A Two-Way Spanish Immersion Public Charter School/*Una Escuela Pública de Inmersión Dual en Español*
2850 49th Street, Sacramento, CA 95817

Agenda/*Agenda*

Friday, March 16, 2018/*viernes, el 16 de marzo del 2018*
5:30 p.m. in Room 7/*5:30 p.m. en el salón 7*

I. PRELIMINARY/PRELIMINARIO

A. CALL TO ORDER/Convocatoria

Meeting was called to order by/*La junta fue convocada por* _____ at _____ : _____ p.m.

B. ROLL CALL/Asistencia

	Name/ <i>Nombre</i>	Role/ <i>Miembro</i>	Present/ <i>Presente</i>	Absent/ <i>Ausente</i>
1.	Kathy Petree	Parent/ <i>Madre</i> (17-20)		
2.	Jennifer Bacsafra	Parent/ <i>Madre</i> (16-19) Secretary/ <i>Secretaria</i>		
3.	Fernando Aceves	Parent/ <i>Padre</i> (15-18) President/ <i>Presidente</i>		
4.	Adriana Yañez-Gutiérrez	Staff/ <i>Personal</i> (17-20)		
5.	Perla Campos	Teacher/ <i>Maestra</i> (16-19)		
6.	Irene Rodríguez	Teacher/ <i>Maestro</i> (17-18)		
7.	Aracely Campa	Community Member/ <i>Miembro Comunitario</i> (17-20) Treasurer/ <i>Tesorero</i>		
8.	Erandi Zamora	Community Member/ <i>Miembro Comunitario</i> (16-19) Vice President/ <i>Vice Presidente</i>		
9.	Ravindar Singh	Community Member/ <i>Miembro Comunitario</i> (17-18)		
10.	Student Representative	Student Council President/ <i>Presidente del Concilio Estudiantil</i>		
11.	Eduardo de León	Academic Director/ <i>Director Académico</i>		
12.	Teejay Bersola	Academic Accountability Specialist/ <i>Especialista de Responsabilidad Académica</i>		

C. APPROVAL OF AGENDA/*Aprobación de la Agenda*

D. APPROVAL OF BOARD MEETING MINUTES/*Aprobación de los Minutos de la Mesa Directiva*

- a. February 19, 2018 minutes/minutos del mes de febrero del 2018 (p.1)

E. MISSION/*Misión*

The LAS mission is to create a learning community where students: utilize bilingual (Spanish and English) academic knowledge and skills in real-world situations and diverse settings; develop and exhibit positive self-esteem, pride, confidence and respect for themselves and others; demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society.

La misión de LAS es crear una comunidad de aprendizaje donde los estudiantes: utilizan el conocimiento académico y habilidades bilingües (español e inglés) en situaciones del mundo real y en diversos entornos; desarrollan y exhiben una autoestima positiva, orgullo, confianza y respeto por sí mismos y otros; demuestran habilidades de liderazgo con el fin de establecer puentes entre comunidades y aplicar habilidades de pensamiento crítico para resolver problemas, fomentar la justicia social, y crear un cambio en la sociedad.

II. COMMUNICATIONS NORMS/NORMAS DE COMUNICACION

- A. ORAL COMMUNICATIONS/Comunicaciones Verbales: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation./*Temas no*

presentados en la agenda: Ningún individuo presentará por más de tres (3) minutos y el tiempo total para este segmento no pasará de quince (15) minutos. Los miembros de la Mesa Directiva no contestarán preguntas y ningún voto tomará acabo. Sin embargo, los Miembros de la Mesa Directiva pueden dar instrucciones al personal presentando los temas.

1. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

B. INFORMATIONAL ITEMS/Artículos de Información:

1. Student Council/*Concilio estudiantil* – Representative/*representante* (5 minutes) (p.7)
2. Parent Council/Association/ELAC/*Concilio y asociación de padres/ELAC* – Representative/*representante* (5 min) (p.9)
3. LAS Kindness Challenge/*Reto de amabilidad de LAS* - de León (5 min) (p.11)

III. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION – ARTICULOS PROGRAMADOS PARA DISCUSIÓN Y/O ACCIÓN

A. El Dorado SELPA Participation Agreement/Acuerdo de participación con SELPA de El Dorado - School Leadership/Liderazgo escolar (15 min) (p.13)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIIA/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIIA.*

Motion: _____ Second: _____ Vote: _____

B. February Check Register/Registros de la cuenta bancaria del mes de febrero– School Leadership/Liderazgo escolar (5 min.) (p.23)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIIB/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIIB.*

Motion: _____ Second: _____ Vote: _____

C. Bylaws and Policy Committee: 1) Governing Board Nominations, Elections and Timeline 2) Social Media Policy/ Comité de pólizas y estatutos: 1) Nominaciones de la Mesa Directiva, elecciones y línea de tiempo 2) Póliza de redes sociales e Internet – Bylaws Committee (10 min.) (p.27)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIIC/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIIC.*

Motion: _____ Second: _____ Vote: _____

D. LAS Charter Renewal Update/Renovación de la constitución: Noticias recientes - Bersola (5 min.) (p.41)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIID/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIID.*

Motion: _____ Second: _____ Vote: _____

E. Facilities: Architect Proposal for Core Building Modernization/Instalaciones: Propuesta del arquitecto para la renovación del edificio principal – School Leadership (5 min.) (p.48)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIIE/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIIE.*

Motion: _____ Second: _____ Vote: _____

F. 8th Grade Overnight Fieldtrip/Paseo de octavo grado – School Leadership (5 min.) (p.61)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIIF/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIIF.*

Motion: _____ Second: _____ Vote: _____

G. 7th Grade Overnight Fieldtrip/Paseo de séptimo grado – School Leadership (5 min.) (p.63)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIIG/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIIG.*

Motion: _____ Second: _____ Vote: _____

H. 6th Grade Fieldtrip/Paseo de sexto grado– School Leadership (5 min.) (p.65)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIIH/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIIH.*

Motion: _____ Second: _____ Vote: _____

- I. **Academic Calendar 2018-2019/Calendario académico 2018-2019** – School Leadership/*Liderazo escolar* (5 min.) (p.67)
i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IIIi/*Se recomienda que la Mesa Directiva discuta y/o apruebe IIIi.*

Motion: _____ Second: _____ Vote: _____

IV. INFORMATIONAL ITEMS - ARTICULOS DE INFORMACIÓN

- A. CDT/ *Comité de diseño curricular* – Campos (p.70)
- B. ELPAC Update/*Noticias recientes de ELPAC* – Bersola (p.72)
- C. Finance: Monthly Financials/*Estados financieros del mes* - deLeon (p.78)
- D. Director's Evaluation: Process and Timeline/*Evaluación del director: proceso y línea del tiempo* (p.90)

V. FUTURE MEETINGS/Próxima Junta –

- a. April 20, 2018 - Regular Board Meeting/20 de abril del 2018 - Reunion de la Mesa Directiva

VI. ADJOURNMENT/Clausura

The meeting was adjourned at__ :__ p.m./*La junta terminó a las__ :__ p.m.*

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the LAS office. En conformidad con la Acta de Americanos Incapacitados (ADA) y con el pedido formal, la escuela puede proveer servicios o la ayuda a individuos con incapacidades. Individuos que requieren servicios especiales para participar en la junta de la Mesa Directiva están invitados comunicarse con la directora para hacer arreglos.



LANGUAGE ACADEMY OF SACRAMENTO
A Two-Way Spanish Immersion Public Charter School
 2850 49th Street, Sacramento, CA 95817



Regular Board Meeting - Minutes
 Friday, February 16, 2018
 5:30 PM in Room 7

I. Preliminary

I.A and B

Meeting was called to order by Fernando Aceves at 5:34 PM. Board meeting procedures were reviewed.

Name	Role	Present	Absent
1. Kathy Petree	Parent/ <i>Madre</i> (17-20)	X	
2. Jennifer Bacsafrá	Parent/ <i>Madre</i> (16-19)	X 5:38	
3. Fernando Aceves	Parent/ <i>Padre</i> (15-18)	X	
4. Adriana Yañez-Gutiérrez	Staff/ <i>Personal</i> (17-20)	X	
5. Perla Campos	Teacher/ <i>Maestra</i> (16-19)	X	
6. Irene Rodríguez	Teacher/ <i>Maestro</i> (17-18)	X	
7. Aracely Campa	Community Member/ <i>Miembro Comunitario</i> (17-20)	X 5:37	
8. Erandi Zamora	Community Member/ <i>Miembro Comunitario</i> (16-19)	X	
9. Ravindar Singh	Community Member/ <i>Miembro Comunitario</i> (17-18)		
10. Student Representative	Student Council President/ <i>Presidente del Concilio Estudiantil</i>	X	X
11. Eduardo de León	Academic Director/ <i>Director Académico</i>	X	
12. Teejay Bersola	Academic Accountability Specialist/ <i>Especialista de Responsabilidad Académica</i>	X	

Agenda

Action

I.C	Approval of Agenda <i>Aprobación de la Agenda</i>	<p><i>A motion was made to approve the February 16, 2018 agenda, with the modification to move Item III.D. Charter Renewal Update prior to Item III.A Finance Committee Report</i></p> <p>1st Motion: Perla Campos 2nd Motion: Adriana Yañez-Gutiérrez Absences: Ravindar Singh Abstentions: Aracely Campa (due to arrival at 5:37 PM, Jennifer Bacsafrá due to arrival at 5:38PM) The motion passed with six votes.</p>
I.D	Approval of Board Meeting Minutes <i>Aprobación de los Minutos de la Mesa Directiva</i>	<p><i>A motion was made to approve the January 19, 2018 minutes.</i></p> <p>1st Motion: Perla Campos 2nd Motion: Kathy Petree Absences: Ravindar Singh Abstentions: Jennifer Bacsafrá, due to arrival at 5:38PM The motion passed with seven votes.</p>
I.E	Mission <i>Misión</i>	The mission was read aloud.

II. Communications Norms

II.A.	Public Comments <i>Comentarios Públicos</i>	<ol style="list-style-type: none"> 1) A parent announced that there were 16 attendees at the Cafecito en el Jardín event prior to the Parent Association meeting on February 7, 2018. 2) Mr. deLeon reported that he co-presented at the most recent CASA conference regarding LAS' Positive Behavior Intervention & Support program. 3) Mr. deLeon reported that families will be notified of any changes to the ASES enrollment process for 2018-19 within the coming month. 4) Mr. deLeon reported that the LAS basketball team celebrated the end of their season at a banquet last night.
II.B.1.	Student Council Representative <i>Concilio estudiantil representante</i>	Student Council advisor and representatives provided a report.

II.B.2	Parent Council/Association/ ELAC Representative <i>Concilio y asociación de padres/ELAC representante</i>	The Parent Council did not provide a report to the board. The February and March 2018 Parent Council, Parent Association, and ELAC meeting dates were included in the Board packet.
III. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION		
III.A <i>(Item III.D: Charter Renewal was discussed prior to this (Item III.A) per agenda approval)</i>	Finance Committee: Monthly Financials & Reserves Policy <i>Comité de Finanzas: Estados financieros del mes y póliza de reservas</i>	Mr. deLeon reviewed the EdTec “Financial Summary of Activity through January 31, 2018” report. <i>A motion was made to approve the mid-year budget revision.</i> 1st Motion: Kathy Petree 2nd Motion: Aracely Campa Absences: Ravindar Singh Abstentions: None Motion passed with eight votes. <i>A motion was made to approve the reserve allocations that were set by the Finance Committee.</i> 1st Motion: Kathy Petree 2nd Motion: Erandi Zamora Absences: Ravindar Singh Abstentions: None Motion passed with eight votes.
	Public Comments <i>Comentarios Públicos</i>	1) A public comment was made regarding middle school sports and the number of participants/teams. 2) A public comment was made regarding middle school math competitions.
III.B	January Check Register <i>Registros de la cuenta bancaria del mes de enero</i>	<i>A motion was made to approve the January 2018 check register.</i> 1st Motion: Erandi Zamora 2nd Motion: Irene Rodriguez Absences: Ravindar Singh Abstentions: None Motion passed with eight votes.
	Public Comments <i>Comentarios Públicos</i>	None
III.C	Bylaws and Policy Committee: Governing Board Nominations, Elections and Timeline <i>Comité de pólizas y estatutos: Nominaciones de la Mesa Directiva, elecciones y línea de tiempo</i>	The Bylaws Committee is in the process of reviewing a social media policy. The timeline for 2018 Board elections was proposed: <ul style="list-style-type: none"> • Applications for new parent and community Board representatives are due March 9, 2018. • The Town Hall meetings will be held on Wednesday, April 11, 2018 at 8:30am and 5:30pm • All stakeholder votes will be received by Monday, April 16, 2018 by 5:00pm (<i>amended to 4:00pm</i>) • New parent and community Board members will be announced by Monday, April 23, 2018 <i>A motion was made to approve the 2018 election timeline, with the amendment that all stakeholder votes will be received by Monday, April 16, 2018 at 4pm, for the community and parent candidates to the Board.</i> 1st Motion: Adriana Yañez-Gutiérrez 2nd Motion: Fernando Aceves Absences: Ravindar Singh Abstentions: None Motion passed with eight votes.
	Public Comments <i>Comentarios Públicos</i>	1) A public comment was made regarding the consideration of additional parent contributions to the school at the Board/Committee level, prior to being a Board member. 2) A public comment was made regarding the need for information that describes the role of a Board member and Parent Council member.

III.D (<i>This item was discussed prior to Item III.A per agenda approval</i>)	LAS Charter Renewal Update <i>Renovación de la constitución: Noticias recientes</i>	Ms. Bersola shared the “Picture of the LAS Graduate” activity with Board members and encouraged members to complete their activity.
	Public Comments <i>Comentarios Públicos</i>	1) A public comment was made regarding the initiation of a parent development committee.
Informational Items		
IV.A	CDT <i>Comité de diseño curricular</i>	Ms. Campos updated the Board regarding the CDT committee progress.
IV.B	LCAP Update <i>Noticias recientes de LCAP</i>	LCAP stakeholder group meeting dates and stakeholder meeting feedback were listed in the Board packet.
IV.C	Facilities Update <i>Noticias recientes del Plantel</i>	Ms. Yañez-Gutiérrez reviewed project timelines and the fiscal phasing plan created by the Finance Committee for the modernization of the core buildings.
V. Future Meetings 1. March 16, 2018 - Regular Board Meeting/ <i>16 de marzo del 2018 - Reunión de la Mesa Directiva</i>		
VI. Future Agenda Items 1) None		
VII. Adjournment/Clausura <i>A motion was made to adjourn the board meeting.</i> 1 st Motion: Erandi Zamora 2 nd Motion: Irene Rodriguez Absences: Ravindar Singh Abstentions: None The motion passed unanimously by all eight Board members present. The board meeting was adjourned at 7:03PM.		



ACADEMIA DE IDIOMAS DE SACRAMENTO
Una Escuela Pública Constitucional de Inmersión Dual en Español
2850 49th Street, Sacramento, CA 95817



Minutos de la reunión
viernes, 16 de febrero del 2018
5:30 PM – salón 7

I. Preliminar

I. A y B

La reunión fue comenzada por Erandi Zamora a las 5:35PM

Nombre	Papel	Presente	Ausente
Kathy Petree	Madre (17-20)	X	
Jennifer Bacsafrá	Madre (16-19)	X 5:38	
Fernando Aceves	Padre (17-18)	X	
Adriana Yañez-Gutiérrez	Personal (17-20)	X	
Perla Campos	Maestra (16-19)	X	
Irene Rodríguez	Maestra (17-18)	X	
Aracely Campa	Representante comunitario (17-20)	X 5:37	
Erandi Zamora	Representante comunitario (16-19)	X	
Ravindar Singh	Representante comunitario (17-18)		X
Representante	Representante del concilio estudiantil	X	
Eduardo de León	Director Académico	X	
Teejay Bersola	Especialista de responsabilidad académica	X	

Agenda

Acción

I.C

Aprobación de la agenda

Se hizo una moción para aprobar la agenda del 16 de febrero del 2018 con la modificación de cambiar el artículo IIID a antes del artículo IIIA.
1ª Moción: Perla Campos
2ª Moción: Adriana Yañez-Gutiérrez
Ausencias: Ravindar Singh
Abstenciones: Aracely Campa (llegó a las 5:37), Jennifer Bacsafrá (llegó a las 5:38)
La moción fue aprobada con seis votos.

I.D

Aprobación de los minutos

Se hizo una acción para aprobar los minutos del 19 de enero del 2017.
1ª Moción: Perla Campos
2ª Moción: Kathy Petree
Ausencias: Ravindar Singh
Abstenciones: Jennifer Bacsafrá (llegó a las 5:38)
La moción fue aprobada con siete votos.

I.E

Misión

La misión fue leída en voz alta.

II. Normas de comunicación

II.A.

Comentarios públicos

- 1) Un padre de familia anuncio que hubieron 16 participantes durante el evento de Cafecito en el jardín antes de la reunión de Asociación de padres el 7 de febrero.
- 2) El Maestro de León habló sobre su presentación en la conferencia CASA acerca del programa de PBIS.
- 3) El Maestro de León afirmó que las familias serán notificadas sobre cualquier cambio a la póliza de matriculación de ASES durante el próximo mes.
- 4) El Maestro de León habló sobre como el equipo de baloncesto de LAS terminó su temporada con un banquete la noche pasada.

II.B.1.

Concilio estudiantil

Los consejeros y representantes del Consejo Estudiantil proporcionaron un resumen.

II.B.2

Concilio y asociación de padres

El concilio de padres no presentó un resumen a la Mesa Directiva. Las fechas de las reuniones del mes de marzo fueron incluidas en el paquete.

III.

ARTÍCULOS DE DISCUSIÓN Y/O ACCIÓN

III.A

Comité de finanzas

El Maestro de León presentó un resumen de la actividad bancaria.

Se hizo una moción para aprobar las revisiones del presupuesto de mitad del año.
1ª Moción: Kathy Petree
2ª Moción: Aracely Campa
Ausencias: Ravindar Singh
Abstenciones: Ninguna

III.A	Comité de finanzas	<p>El Maestro de Leon presentó un resumen de la actividad bancaria.</p> <p><i>Se hizo una moción para aprobar las revisiones del presupuesto de mitad del año.</i></p> <p>1ª Moción: Kathy Petree 2ª Moción: Aracely Campa Ausencias: Ravindar Singh Abstenciones: Ninguna La moción fue aprobada con ocho votos.</p> <p><i>Se hizo una moción para aprobar las asignaciones de reservas hechas por el comité de finanzas.</i></p> <p>1ª Moción: Kathy Petree 2ª Moción: Erandi Zamora Ausencias: Ravindar Singh Abstenciones: Ninguna La moción fue aprobada con ocho votos.</p>
	Comentarios públicos	<ol style="list-style-type: none"> 1) Se hizo un comentario publico sobre los equipos de deportes de LAS y el numero de participantes. 2) Se hizo un comentario publico sobre las competencias de matemáticas de la secundaria.
III.B	Registros de la cuenta bancaria del mes de enero	<p><i>Se hizo una moción para aprobar los registros de la cuenta bancaria del mes de enero.</i></p> <p>1ª Moción: Erandi Zamora 2ª Moción: Irene Rodríguez Ausencias: Ravindar Singh Abstenciones: Ninguna La moción fue aprobada con ocho votos.</p>
	Comentarios públicos	Ninguno.
III.C	Comité de pólizas y estatutos	<p>El Comité de pólizas y estatutos esta en proceso de desarrolla una póliza de redes sociales e Internet.</p> <p>Una línea de tiempo para las elecciones de la Mesa Directiva del 2018 fue propuesta:</p> <ul style="list-style-type: none"> • Las solicitudes para representante de padres y representante comunitario se tienen que entregar el 9 de marzo del 2018. • Los foros públicos se llevaran a cabo el miércoles 11 de abril a las 8:30 y 5:30 • Todos los votos serán recibidos para el lunes, 16 de abril del 2018 a las 5:00 PM (cambiado a 4:00 PM). • Los nuevos representantes comunitarios y de padres serán anunciados el lunes, 23 de abril del 2018. <p><i>Se hizo una moción para aprobar la línea de tiempo para las elecciones, con el cambio de que los votos serán recibidos hasta el lunes 16 de abril a las 4:00 PM.</i></p> <p>1ª Moción: Adriana Yañez-Gutiérrez 2ª Moción: Fernando Aceves Ausencias: Ravindar Singh Abstenciones: Ninguna La moción fue aprobada con ocho votos.</p>
	Comentarios públicos	<ol style="list-style-type: none"> 1) Se hizo un comentario publico sobre las contribuciones de padres al nivel de la Mesa Directiva antes de ser un miembro. 2) Se hizo un comentario publico sobre la necesidad de tener información que describe el papel de un miembro de la Mesa Directiva y un miembro del Concilio de padres.
III.D	Renovación de la constitución: Noticias recientes	<p>Teejay Bersola compartió la actividad del "dibujo de un graduado de LAS" con la Mesa Directiva y les pidió que completaran la actividad.</p>
	Comentarios públicos	<p>Se hizo un comentario publico sobre comenzar un comité de desarrollo para padres de familia.</p>
Artículos de Información		

VI. Artículos para la próxima reunión

1) Ninguno

VII. Clausura

Se hizo una moción para terminar la reunión .

1ª Moción: Erandi Zamora

2ª Moción: Irene Rodríguez

Ausencias: Ravindar Singh

Abstenciones: Ninguna

La moción fue aprobada con unanimidad por todos los presentes.

La reunión fue terminada a las 7:03 pm.



A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IIB1

Subject: Student Council

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: Student Council (SC)

Information:

1. The last Student Council meeting was on March 1, 2018.
2. Treasure's Report: SC current funds are: \$2,807.18
3. **Student Council Reports:**
 - Public comments: Need for more recess equipment. Proposal for SC to help with the garden.
 - Debrief of Sport's Rally: many positive responses from the other students and staff.
 - SC advisors announced that Student Council will be taking a field trip to a Sacramento King's Game on March 19. SC members will also have the privilege of holding the flag during the National Anthem prior to the start of the game. LAS staff members were serve as chaperones.
 - Spirit Week March 19-23:
 - Monday 3/19: Squad day
 - Tuesday 3/20: Tie dye, Tutus and/or Ties
 - Wednesday 3/21: Western Day
 - Thursday 3/22: Grade level color day
 - Friday 3/23: CHAD (Crazy Hair and Dress) day
 - Members also discussed the new recess equipment purchased and how it is already disappearing. SC is working on developing an accountability system. Some ideas are:
 - Basket in classrooms with equipment for each class. MS has in math class.
 - Prize for classes that have all of their equipment (no lost equipment)
 - Upcoming events: Health and Science Fair on Thursday, April 19, 2018.

<p>Estimated Time of Presentation: 5 min. Submitted By: Student Council Date: 03/16/2018</p>

<p>Pertinent Pages in () Charter, pages _____ () MOU, pages _____</p>
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A California Public School

Academia de Idiomas de Sacramento
Language Academy of Sacramento
A Two-Way Spanish Immersion Charter School

Agenda Artículo# IIB1

Fecha de la Reunión: el 16 de marzo del 2018

Tema: Concilio estudiantil

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Concilio Estudiantil

Información:

1. La última reunión del concilio estudiantil fue el 1 de marzo del 2018.
2. Reporte del tesorero: Los fondos del concilio estudiantil son de \$2,807.18
3. **Reporte del concilio estudiantil**
 - Comentarios públicos: se necesita mas equipo durante el recreo. Propuesta para que el concilio estudiantil ayude con el jardín.
 - La asamblea de deportes: Respuestas positivas de parte del personal y los estudiantes.
 - Las consejeras del concilio estudiantil anunciaron que el concilio estudiantil tomarán un paseo al juego de baloncesto de los Kings el 19 de marzo. El concilio estudiantil tendrá el honor de sostener la bandera durante el imno nacional al comienzo del juego. Personal de LAS servirá como chaperones.
 - Semana de Espíritu 19/3-23/3
 - lunes 19/3- *Día de tu cuadrilla*
 - martes 20/3- *Día de ponerte un tu-tu, tie-dye y/o corbata*
 - miércoles 21/3- *Día del viejo oeste*
 - jueves 22/3- *Día de color asignado*
 - viernes 23/3- *Día de vestimenta y pelo loco*
 - Los miembros del concilio estudiantil hablaron sobre como el equipo recientemente comprado, está desapareciendo. El concilio estudiantil está trabajando en un sistema de responsabilidad.
 - Canastas con equipo en cada clase. La secundaria lo tendría en la clase de matemáticas.
 - Premios para la clases que no perdieron su equipo
 - Eventos futuros: Feria de ciencia y salud: jueves, 19 de abril del 2018.

Tiempo estimado para la presentación: 5 min.
 Entregado por: Concilio estudiantil
 Fecha: 03/16/2018

Páginas pertinentes en:
 () La constitución, páginas _____
 () MOU, páginas _____



A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IIB2

Subject: Parent Council

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: Parent Council/Parent Association/ELAC

Since the last Governing Board meeting, the following has taken place:

- **Parent Council/ELAC**
 - Meeting on March 7, 2018
 - Next Meeting: April 5, 2018
- **Parent Association/ELAC**
 - Meeting on March 14, 2018
 - Next Meeting: April 11, 2018

<p>Estimated Time of Presentation: 5 min. Submitted By: Parent Council Date: 3.14.18</p>	<p>Pertinent Pages in () Charter, pages _____ () MOU, pages _____</p>
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A California Public School

Fecha de la Reunión: 16 de marzo, 2018

Agenda Artículo# IIB2

Tema: Concilio de padres

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Concilio de padres/Asociación de padres/ELAC

Desde la última junta de la mesa directiva, lo siguiente se llevó a cabo:

- Concilio de padres/ELAC
 - Junta: 7 de marzo de 2018
 - Próxima junta: 5 de abril de 2018
- Asociación de padres/ELAC
 - Junta: 14 de marzo de 2018
 - Próxima junta: 11 de abril de 2018

Tiempo estimado para la presentación: 5 min.
Entregado por: Concilio de padres
Fecha: 3.14.18

Páginas pertinentes en:
() La constitución, páginas _____
() MOU, páginas _____



A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IIB3

Subject: LAS Kindness Challenge

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: School Leadership

During the month of February, LAS celebrated the Kindness Challenge. This initiative, spearheaded by maestra Stephanie Dobkin and members of the School Climate Committee, motivated students and staff to participate in daily kindness challenges such as picking up garbage to keep the school clean, smiling and greeting others, writing kind notes, as well as many others. Information about this was shared with families in hopes to reinforce this important message at home. In addition, on Friday, March 9th, we had a school wide Kindness assembly.

Estimated Time of Presentation: 5 min.
Submitted By: School Leadership
Date: 3.12.18

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Fecha de la Reunión: 16 de marzo, 2018

Agenda Artículo# IIB3

Tema: Reto de Amabilidad en LAS

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Durante el mes de febrero, en LAS se celebró el mes de amabilidad. Esta iniciativa, dirigida por la maestra Dobkin y miembros del Comité de Clima Escolar, motivo a estudiantes y personal a participar en retos diarios de amabilidad como recoger basura y mantener la escuela limpia, sonreír y saludar a otros, escribir notas amables, entre otras cosas. Padres de familia recibieron información acerca de la iniciativa con tal de crear una conexión con el hogar y el viernes, 9 de marzo, culminamos con una asamblea de amabilidad que incluía a la escuela entera.

<p>Tiempo estimado para la presentación: 5 min. Entregado por: Concilio de padres Fecha: 3.12.18</p>

<p>Páginas pertinentes en: <input type="checkbox"/> La constitución, páginas _____ <input type="checkbox"/> MOU, páginas _____</p>



A California Public School

Agenda Item# III A

Board Meeting Date: March 16, 2018

Subject: El Dorado SELPA Agreement for Participation

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: School Leadership

Information: Since the 2014-2015 school year, LAS has participated within the El Dorado County Office of Education (EDCOE) Special Education Local Plan Area (SELPA) for purposes of providing Special Education services. The attached is a revised agreement to continue with this relationship.

Recommendation: School Leadership requests that the Governing Board review and approve the attached Agreement for Participation with the El Dorado County Office of Education SELPA.

Documents Attached:
 Agreement for Participation

SELPA Agreement for Participation	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafra, Jennifer				
Petree, Kathy				
Yañez Gutierrez, Adriana				
Campos, Perla				
Zamora, Erandi				
Campa, Aracely				
Rodríguez, Irene				
Singh, Ravindar				
Totals:				

Estimated Time of Presentation: 15 min
Submitted By: School Leadership
Date: 3.12.2018

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Fecha de la Reunión: 16 de marzo de 2018

Agenda Artículo# IIIA

Tema: Acuerdo de Participación en el SELPA de El Dorado

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Información: Desde el año escolar 2014-2015, LAS ha participado dentro del Plan Local de Educación Especial (SELPA) de las Oficinas de Educación del Condado de El Dorado (EDCOE) para poder proveer servicios de educación especial. Lo adjunto es un acuerdo de participación revisado.

Recomendación: El Liderazgo Escolar solicita que la Mesa Directiva revise y apruebe el acuerdo de participación con el SELPA del Condado de El Dorado.

Documentos adjuntos:

Acuerdo de Participación en el SELPA de El Dorado

Acuerdo de Participación en el SELPA de El Dorado	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafra, Jennifer				
Petree, Kathy				
Yañez Gutierrez, Adriana				
Campos, Perla				
Zamora, Erandi				
Campa, Aracely				
Rodríguez, Irene				
Singh, Ravindar				
Totals:				

Tiempo estimado para la presentación: 15 min.
Entregado por: Liderazgo Escolar
Fecha: 3.12.2018

Páginas pertinentes en:
 () La constitución, páginas _____
 () MOU, páginas _____

AGREEMENT FOR PARTICIPATION
EL DORADO CHARTER SELPA

This Agreement for Participation (“Agreement”) is entered into by and between the El Dorado Charter SELPA (“SELPA”), the El Dorado County Office of Education (“EDCOE”), and _____ (“LEA”), a California public charter school, collectively referred to as the “Parties.”

RECITALS

WHEREAS, each special educational local plan area is required to administer local plans submitted pursuant to Education Code section 56205 et seq., administer the allocation of funds pursuant to Education Code section 56836 et seq., and ensure that it has in effect policies, procedures, and programs that are consistent with state laws, regulations, and policies governing certain aspects of special education;

WHEREAS, a charter school that is deemed a local educational agency for purposes of special education is required to participate in an approved local plan pursuant to Education Code section 56195.1(f);

WHEREAS, LEA is a charter school that is deemed a local educational agency for purposes of special education pursuant to Education Code section 47641 and is responsible for complying with all provisions of the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) and implementing regulations as they relate to local educational agencies;

WHEREAS, the SELPA as authorized by the California State Board of Education serves as the special educational local plan area for California charter schools deemed local educational agencies pursuant to Education Code section 47641 that have successfully completed the SELPA membership process and have signed this Agreement for Participation (“Agreement”);

WHEREAS, EDCOE is designated in the local plan as the “responsible local agency” for the SELPA, which means the administrative entity, the duties of which shall include, but are not limited to, receiving and distributing state and federal special education funds pursuant to the allocation plan, providing administrative support, and coordinating implementation of the plan;

WHEREAS, the actions and decisions of the parties are guided by the values of:

1. Commitment – maintaining high standards for performance in student achievement, operations, governance and finance;
2. Integrity – adherence to moral and ethical principles in all aspects of the work;
3. Fairness – impartial and just treatment of all stakeholders;
4. Partnership – collaborative decision making and accountability;
5. Knowledge – understanding of charter school law and practice; and
6. Transparency- access to the information, decisions, and actions of the organization;

WHEREAS, the purpose of this agreement is to set forth the various responsibilities of LEA, EDCOE, and SELPA to ensure that all charter pupils with exceptional needs within the SELPA receive appropriate special education programs.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties hereto as follows:

1. SHARED COMMITMENTS

- 1.1. Resource Allocation. Parties shall demonstrate commitment to the promises set forth in this Agreement by allocating appropriate resources.
- 1.2. Standard of Conduct. Parties, at all times, shall conduct themselves in such a manner as to act in the best interests of all other SELPA members. LEA shall not engage in any

activity or enterprise which would tend to injure or expose the SELPA or any of its members to any significant risk of harm or injury of any kind.

- 1.3. Compliance. All parties to this agreement shall identify and comply with applicable laws, regulations, policies, procedures and generally accepted standards. Each party will address any identified compliance gaps in a responsible and timely fashion.
- 1.4. Continual Improvement. Parties are expected to continually improve by setting performance objectives, executing plans and taking necessary corrective actions for deficiencies identified by any and all internal and/or external assessments.
- 1.5. Accuracy of Business Records. Parties shall ensure that any and all financial books and records conform to generally accepted accounting principles and state reporting requirements. Records must be accurate in all material respects. Records must be legible, transparent, and reflect actual transactions and payments and be open to inspection by the other party upon a reasonable request.
- 1.6. Accuracy of Student Records. Parties shall ensure that any and all student records conform to prescribed formats. Records must be legible, transparent, reflect actual transactions and payments, and be accurate in all material respects. Records must be open to inspection and review by other parties with legitimate educational interest upon a request.
- 1.7. Documentation. Parties shall maintain documentation necessary to demonstrate compliance with this Agreement and compliance with applicable state and federal statutes and regulations.
- 1.8. Local and Allocation Plans. Parties agree to the provisions of the Local and Allocation Plans as updated and approved by the CEO Council.
- 1.9. Provision of Free and Appropriate Public Education. The LEA is solely responsible for the provision of special education programs and services to eligible students enrolled in the LEA. The Parties understand and agree that the SELPA or EDCOE shall have no responsibility for the operation of any direct educational program service of any kind, that the SELPA has no duty or authority to provide FAPE to individual students, and that the SELPA has no duty or authority to make decisions regarding the educational programming of students enrolled in the LEA.

2. LEA RESPONSIBILITIES

- 2.1 Programs and Services. The LEA is solely and exclusive responsible for the following mandated activities in order to operate its special education programs and services for students enrolled in the LEA. As such, the LEA shall:
 - 2.1.1. Select, employ, compensate, and determine the duties of, or establish appropriate contracts for the provision of, special education teachers, instructional aides, and other personnel as required to conduct the program specified in the Local Plan, and in compliance with state and federal mandates.
 - 2.1.2. Conduct and/or contract those programs operated by the LEA in conformance with the Local Plan and the state and federal mandates.
 - 2.1.3. Organize and administer the activities of the IEP teams, including the selection of the LEA staff and who will serve as members of the IEP team in conformance with Education Code Section 56341 and in compliance with the Local Plan.

- 2.1.4. Develop and implement program objectives and the evaluation of the program effectiveness.
- 2.1.5. Communicate with the parents and/or legal guardians of students in conformance with laws, regulations and the provisions of the Local Plan.
- 2.1.6. Provide for the documentation and reporting of assessment procedures used for the placement of individuals and the security thereof.
- 2.1.7. Provide for the continuous review of placements and the assessment procedures employed to insure their effectiveness and applicability, and insure the continued implementation and compliance with eligibility criteria.
- 2.1.8. Provide for the integration of students with disabilities into the general education school programs and provide for evaluating the results of such integration according to specifications of the Local Plan.
- 2.1.9. Conduct the review of individual placements requested by the parents and/or legal guardians of the student in accordance with the Local Plan.
- 2.1.10. Prepare and submit all required reports, including reports on student enrollment, program expenditures, and program evaluation.
- 2.2. Fiscal Responsibilities. Receive and expend special education funding in accordance with the Charter SELPA Allocation Plan.
- 2.3. Restricted Funds. As a condition of membership and participation in the SELPA, LEA warrants and represents that at no time during the term of this Agreement and LEA's membership and participation in the SELPA shall the LEA, directly or indirectly, provide special education funding for the benefit of a for-profit entity. All funding provided through the Charter SELPA shall be treated as a restricted funding source to be expended only for special education or special education services. Nothing contained herein shall be interpreted as prohibiting any LEA from expending funds to contract with a state-certified nonpublic agency/school for the benefit of children served, in accordance with the approved master contract and individual services agreements as provided for in federal and state law.
- 2.4. Audit Report. Annually provide the SELPA with the LEA's annual, independent financial audit report, on or before December 20th each year, unless an extension has been granted by the State Controller's Office, in which case an extension will be granted to the charter as well. LEA further agrees to provide SELPA copies of any and all State Controller's Office communications regarding audit report corrective actions and a corrected audit report, if applicable. Should an LEA be the subject of an investigation by any federal, state, or local agency, including but not limited to the Fiscal Crisis Management and Assistance Team ("FCMAT") arising out of or related to allegations of fiscal mismanagement, failure to meet generally accepted accounting principles, or any violation of a provision of law, the LEA shall immediately notify SELPA and provide the SELPA with a copy of any written correspondence related thereto.
- 2.5. Membership Responsibilities. Adhere to governance structure within SELPA Local Plan and Policies including designating appropriate representatives to serve on required councils and committees; ensure appropriate LEA representatives attend and participate in SELPA governance meetings as set forth in the Local Plan, Policies and Procedures.
- 2.6. Management Decisions. Consistent with this Agreement, LEA shall have full and exclusive authority and responsibility for classifying employment positions within their

LEA. The managerial prerogatives of any participating LEA member shall not be infringed upon by any other participating LEA member except upon mutual consent of an affected LEA member(s), or unless as otherwise set forth. LEA shall not undertake to independently act on behalf of the SELPA or any of its members without express written authorization of the SELPA.

- 2.7. Participation. Ensure appropriate LEA representatives attend and participate in SELPA governance meetings and committees as set forth in the Local Plan, Policies and Procedures.
- 2.8. Reporting Requirements. Submit all required federal, state and SELPA reports and data requests in the prescribed format and at the specified due date. Upon written request by the SELPA, LEA shall provide any requested information, documents, writings, or information of any sort without delay, except as otherwise prohibited by law.
- 2.9. Indemnification and Hold Harmless. To the fullest extent allowed by law, LEA agrees to defend, indemnify, and hold harmless the SELPA and its individual other members, EDCOE, the El Dorado County Superintendent of Schools, and each of their respective directors, officers, agents, employees, and volunteers (the Indemnified Parties), from any claim or demand, damages, losses or expenses (including, without limitation, reasonable attorney fees) that arise in any manner from an actual or alleged failure by LEA to fulfill one or more of the LEA member's obligations except to the extent that such suit arises from the SELPA, EDCOE, or the El Dorado County Superintendent of Schools' negligence.

3. SELPA DUTIES AND RESPONSIBILITIES

- 3.1 Services. In order to accomplish the goals set forth in the Local Plan, SELPA shall provide the following services and activities for the LEA:
 - 3.1.1. Receive, compile, and submit required enrollment reports and compute all special education apportionments; receive data from LEA to compile and submit budgets for the programs and monitor the fiscal aspects of the program conducted, and receive the special education apportionments as authorized by applicable law.
 - 3.1.2. Maintain SELPA policies and procedures for referring and placing individuals with exceptional needs who are enrolled in the LEA, including the methods and procedures for communication with the parents and/or guardians of the students according to SELPA Local Plan, Policies and Procedures.
 - 3.1.3. Coordinate the organization and maintenance of the Special Education Community Advisory Committee ("CAC") to coordinate the implementation of the Local Plan and provide for the attendance of designated members of the SELPA's staff at all regularly scheduled CAC meetings as required by law.
 - 3.1.4. Coordinate community resources with those provided by LEA and SELPA, including providing such contractual agreements as may be required.
 - 3.1.5. Coordinate state Quality Assurance Process.
 - 3.1.6. Provide alternative dispute resolution supports and services.
 - 3.1.7. Develop interagency referral and placement procedures.
 - 3.1.8. Provide regular personnel development training sessions for LEA staff responsible for administering or delivering special education programs and services.

- 3.1.9. Provide the method and forms to enable the LEA to report to the SELPA on student enrollment and program expenditures. Establish and maintain a pupil information system.
- 3.1.10. Provide reasonable and appropriate technical assistance and information to the LEA upon request from LEA administration, including but not limited to:
 - 1. Evidenced Based Practices;
 - 2. Program Development and Improvement;
 - 3. Individual cases;
 - 4. State complaints;
 - 5. Requests for due process mediation and hearing; and
 - 6. Appropriate programs and services for specific pupils.
- 3.1.11. Perform other services reasonable and necessary to the administration and coordination of the Local Plan.

- 3.2. Governance. Organize and maintain the governance structure of the Local Plan including various committees and councils to monitor the operations of the SELPA and make recommendations for necessary revisions, including, but not limited to, the Local Plan, Allocation Plan and Policies.
- 3.3. Data Reporting. Establish and maintain methods, timelines and forms to submit required federal, state and SELPA reports.
- 3.4. Public Meetings. Schedule public meetings for purposes of governance activities and adopting the Annual Service Plan and Budget Plan.
- 3.5. Fiscal Responsibilities. Receive, distribute, and oversee the expenditure of special education funds in accordance with federal and state regulations and the SELPA Allocation Plan.
- 3.6. Indemnification and Hold Harmless. The SELPA shall be held harmless and indemnify EDCOE and the El Dorado County Superintendent of Schools for any costs of any kind or nature arising out of or related to this agreement other than as specifically contemplated herein, except to the extent that such cost arises from EDCOE and the El Dorado County Superintendent of Schools' negligence.

4. EDCOE DUTIES AND RESPONSIBILITIES

- 4.1. The Parties understand that EDCOE is designated in the Local Plan as the “responsible local agency” for the SELPA. EDCOE shall receive and distribute state and federal special education funds pursuant to the Allocation Plan, provide administrative support, and coordinate implementation of the Local Plan in accordance with state and federal law.
- 4.2. EDCOE shall not be responsible for any LEA or SELPA obligations or duties of any kind or nature except as explicitly set forth in this agreement.

5. TERMINATION OF THIS AGREEMENT AND PARTICIPATION IN SELPA

- 5.1. LEA may terminate this Agreement and participation in the SELPA in its sole discretion at the end of the fiscal year next occurring after having provided prior written notice to the SELPA, as follows:

- 5.1.1. Prior initial written notice of intended termination to the SELPA at least twelve (12) months and one (1) day in advance of date of termination; and
 - 5.1.2. Final written notice of termination to the SELPA no more than six (6) months after the LEA's initial notice of intended termination.
- 5.2. The SELPA may initiate and complete termination of this Agreement and LEA's participation in the SELPA in its sole discretion in accordance with the process and standards in SELPA Policies. The SELPA will provide prior written notice to the LEA at least twelve (12) months as follows:
- 5.2.1. Prior initial written notice of intended termination to the LEA at least twelve (12) months and one (1) day in advance of date of termination, and
 - 5.2.2. Final written notice of termination to the LEA no more than six (6) months after the SELPA's initial notice of intended termination.
- 5.3. Specifically the timeline and process above does not preclude the SELPA from initiating and completing the termination process in less than 12 months or by June 30 of the year immediately preceding the summary termination, if the member demonstrates:
- 5.3.1. Egregious disregard of state and federal requirements to provide services to students; and/or
 - 5.3.2. Demonstrated systemic and material issues that would cause the SELPA to make a finding of "going concern" based on leadership, programmatic and/or fiscal solvency that would cause SELPA to reasonably believe the SELPA may be harmed by the continued membership of the LEA.

The standards and timeline as determined by the SELPA shall, at a minimum, provide the LEA a reasonable opportunity for prior written notice and an opportunity to be heard by the Membership Appeals Committee.

6. DISPUTE RESOLUTION

Should a dispute arise relating to the responsibility for service provision, governance activities, the distribution of funding, if a party believes that an action taken by the CEO Council will create an undue hardship, or that the action taken exceeds the authority granted to the CEO Council within the Local Plan and/or state or federal statute, the aggrieved party may request a review of the action with the appropriate governing body or CDE as appropriate.

7. MUTUAL REPRESENTATIONS

- 7.1. Authority and Capacity. The Parties have the authority and capacity to enter into this agreement.
- 7.2. Full Disclosure. All information heretofore furnished by the Parties for purposes of or in connection with this Agreement or any transaction contemplated hereby or thereby is true and accurate in all material respects on the date as of which such information is stated.
- 7.3. No Conflicts. Neither party is under any restriction or obligation that may affect the performance of its obligations under this agreement.
- 7.4. Enforceability. This Agreement constitutes a legal, valid, and binding obligation, enforceable against the Parties according to its terms.

8. RESERVATION OF RIGHTS

The Parties hereto agree that nothing contained in this Agreement or otherwise shall be deemed to have waived or modified any of their rights or remedies under the law.

This agreement is entered into for the 2017-18 year and, absent a new agreement or termination, continues each year thereafter.

Executed on this _____ day of _____, 20_____.

In accordance with SELPA policy, _____,

[INSERT Charter LEA Name]

certifies that this agreement has been approved by the appropriate local board(s).

LEA

Date

Signature of CEO of Charter LEA

[PRINT CEO Name, Title]

EL DORADO COUNTY OFFICE OF EDUCATION

Date

Ed Manansala, Ed.D., Superintendent
El Dorado County Office of Education

Date

David M. Toston, Associate Superintendent
SELPA Programs
El Dorado County Office of Education

BOARD RESOLUTION
APPROVAL OF EL DORADO CHARTER SELPA PARTICIPATION AGREEMENT

Whereas _____ is a member of the El Dorado Charter SELPA; and
(School Name)

Whereas the El Dorado Charter SELPA CEO Council approved an updated Participation Agreement on October 12, 2017; and

Whereas adoption of a current Participation Agreement by each member is a condition of membership in the SELPA:

Therefore be it resolved that the Executive Officer is authorized to enter into this agreement.

The above-mentioned resolution was passed by the board of directors of the above named school at a duly authorized meeting where a quorum was present on the _____ Day of _____, 20_____, and the resolution has not been altered or revoked by any subsequent action of the board.

Yeas: _____ Nays: _____

By: _____ Date _____
Executive Officer



A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IIIB

Subject: February Check Register

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: School Leadership

Recommendation:

School Leadership requests that the Governing Board review and approve the February 2018 check register.

Documents Attached:

1. February 2018 Check Register

February Check Register	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafra, Jennifer				
Petree, Kathy				
Yañez Gutierrez, Adriana				
Campos, Perla				
Zamora, Erandi				
Campa, Aracely				
Rodríguez, Irene				
Singh, Ravindar				
Totals:				

Estimated Time of Presentation: 5 min
Submitted By: School Leadership
Date: 3.12.2018

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Fecha de la Reunión: 16 de marzo de 2018

Agenda Artículo# IIIB

Tema: Registros de la cuenta bancaria: febrero

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Recomendación: El Liderazgo Escolar solicita que la Mesa Directiva revise y apruebe los registros de la cuenta bancaria del mes de febrero de 2018.

Documentos adjuntos:

1. Registros de la cuenta bancaria del mes de febrero del 2018

Registros de la cuenta bancaria del mes de febrero	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafra, Jennifer				
Petree, Kathy				
Yañez Gutierrez, Adriana				
Campos, Perla				
Zamora, Erandi				
Campa, Aracely				
Rodríguez, Irene				
Singh, Ravindar				
Totals:				

Tiempo estimado para la presentación: 5 min.
Entregado por: Liderazgo Escolar
Fecha: 3.16.2018

Páginas pertinentes en:
 () La constitución, páginas _____
 () MOU, páginas _____

**Language Academy of Sacramento
Check Register
February 2018**

Check Date	Check Number	Billing Addressee	Inv Description (Bill)	Amount
2/13/2018	6645	CCHAT Center	Audiology Consultation	306.74
2/13/2018	6646	Charter Schools Development Center	Conference Registration	435.00
2/13/2018	6647	DEMCO	Library materials	80.91
2/13/2018	6648	Rosa De Solis	Classroom material	239.47
2/13/2018	6649	DirectEd	Substitute Services	5,028.00
2/13/2018	6651	JCL Electronics, LLC	Tech Support Agreement	2,220.00
2/13/2018	6652	Law Office of Jennifer McQuarrie	Legal counsel	142.50
2/13/2018	6653	Michael's Transportation Service	Field Trip transportation, Bus Transportation - daily route	4,307.00
2/13/2018	6654	Network Office Systems	Copy Machine Meter	617.64
2/13/2018	6655	Occupational Therapy for Children	SPED Services	1,070.00
2/13/2018	6656	Office Depot	School-wide materials	809.60
2/13/2018	6657	Sacramento City Unified School District	Salary/Benefits: Maxine Lopez, Arthur Morales, sub - January'18	9,876.74
2/13/2018	6658	Sol Collective	Enrichment courses	630.00
2/13/2018	6659	Cynthia Suarez	Reimb: Instructional materials, Teacher appreciation	178.94
2/13/2018	6660	SupplyWorks	Custodial Supplies	1,180.79
2/13/2018	6661	Sutter Health Plus	Group ID: 086116 (March 2018)	11,097.51
2/13/2018	6662	Lisa Togioka-Fong	Professional Development	130.00
2/13/2018	6663	Total Education Solutions	Sped student services	15,018.75
2/23/2018	6664	CircleUp Education LLC	Professional Development	1,666.66
2/23/2018	6665	De Lage Landen Financial Services	Copy Machine Lease (Feb 18)	1,677.88
2/23/2018	6666	Rosa De Solis	Reimb: Student incentive	32.98
2/23/2018	6667	Department of Justice	Fingerprinting apps	160.00
2/23/2018	6668	DirectEd	Substitute Services	1,240.00
2/23/2018	6669	Diverse Network Associates, Inc.	Website Hosting (Feb 18)	99.00
2/23/2018	6670	Elevator Industries	Elevator Monthly Maintenance	100.00
2/23/2018	6671	First Book	Classroom Books	296.32
2/23/2018	6672	Gopher	PE Equipment	881.14
2/23/2018	6673	I Love to Read in Spanish	School and Classroom Library Books	1,891.08
2/23/2018	6674	JCL Electronics, LLC	Classroom media modification	2,283.38
2/23/2018	6675	K12 Health	Student Health Services	1,264.00
2/23/2018	6676	Learning Solutions	Sped student services	3,291.00
2/23/2018	6677	Laura Lomeli	Teacher appreciation	56.05
2/23/2018	6678	Michael's Transportation Service	Bus Transportation - daily route, Field Trip transportation 2/5-2/6, 2/6/18	7,322.75
2/23/2018	6679	Office Depot	School-wide materials	3,022.70

2/23/2018	6680	Pedro Miranda		Soccer field repair, site clean up and services	1,400.00
2/23/2018	6681	Riso Products of Sacramento		ink for Riso machines	583.32
2/23/2018	6682	Rodriguez, Andrea		Classroom material	119.23
2/23/2018	6683	Sacramento City Middle School Athletic League		Soccer League Fees	1,700.00
2/23/2018	6684	SYNCB/AMAZON		SPED materials	39.99
2/23/2018	6685	Scholastic Inc		Student Book Order	75.52
2/23/2018	6686	Cynthia Suarez		Reim: Library books and PD	658.36
2/23/2018	6687	Tinajero, Nancy		Reimb: Parent involvement (coffee in the garden)	33.90
2/23/2018	6688	Total Education Solutions		Sped student services	17,954.50
2/23/2018	6689	UNUM Life Insurance Company of America		Insurance Premium (Mar 2018)	4,605.31
2/23/2018	6690	Uc, Miriam		Conference meals and transportation	64.78
2/23/2018	6691	Vision Service Plan - CA		Insurance Premium (March 2018)	893.43
Total					106,782.87



A California Public School

Agenda Item# IIC

Board Meeting Date: March 16, 2018

Subject:

- Item 1: Board Election: Community Representative Update: Timeline Change (Action)**
- Item 2: Board Election: Parent Representative Candidates (Information)**
- Item 3: Social Media Policy (First Read)**

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference (for discussion only)
- Conference/Action
- Action

Committee: By-Laws and Policy Committee/ Board Elections

Item 1: Board Election- Community Representative Update: Timeline Change and Interview Questions

Update: Applicants

LAS received no candidacy application for the board community representative election.

**LAS requires to have at least two candidates in order to conduct a board election.*

A. Timeline Change

In the case that the minimum threshold for the number of candidates is not met, the Board can approve an election timeline change. Per previous year practice, below is a possible change in timeline for the Community Representative Election:

IMPORTANT DATES

Declaration and resume must be received at the school no later than _____ by 5 p.m.

- Interviews will be on _____ at 5:30 p.m.
- Town Hall meeting for candidates will be held on _____ at 8:30 a.m. and 5:30 p.m.
- All stakeholder votes will be received by _____ by 4:00 p.m.
- Bylaws and Policy Committee Vote Counting, week of _____ at 2:45 p.m.
- New Community Representative Board member will be announced by _____.



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Recommendation A: The committee recommends that the Governing Board review the update and decide on a new timeline for the Community Representative Election.

Item 2: Board Election: Parent Representative Candidates

LAS received three candidacy applications for the board parent representative election:

- 1) Lourdes Gomez Martin Del Campo
- 2) Elizabeth Kennish
- 3) Nailah Kokayi

Item 3: Social Media Policy (First Read)

Attached is the draft for the proposed LAS Social Media Policy for Board review.

MOTION	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Petree, Kathy				
Bacsafra, Jennifer				
Singh, Ravindar				
Rodriguez, Irene				
Campos, Perla				
Campa, Aracely				
Yanez- Gutierrez, Adriana				
Zamora, Erandi				
Totals:				

Estimated Time of Presentation: 15 min
Submitted By: Bylaws/Policy Committee
Date: 3.16.18

Pertinent Pages in
 Charter, pgs _____ Bylaws, pgs _____
 MOU, pgs _____ Policy _____



A California Public School

Artículo de Agenda # IIIC

Fecha de la reunión: 16 de marzo de 2018

Tema:

Artículo 1: Elección de la Mesa: Actualización del representante de la comunidad: cambio de línea de tiempo (Acción)

Artículo 2: Elección de la Mesa: Candidatos para Representantes de Padres (Información)

Artículo 3: Poliza de redes sociales (primera lectura)

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia (solo para discutir)
- Conferencia/Acción
- Acción

Comité: Comité de pólizas y estatutos/elecciones de la Mesa Directiva

Artículo 1: Elección de la Mesa: Actualización del representante de la comunidad: Cambio de línea de tiempo y preguntas de la entrevista

Actualización: Solicitantes

LAS no recibió ninguna solicitud de candidatura para la elección de representante de la comunidad de la Mesa.

** LAS requiere tener al menos dos candidatos para realizar una elección de la Mesa.*

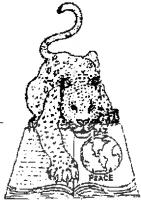
B. Cambio de línea de tiempo

En el caso de que el límite mínimo para el número de candidatos no se cumpla, la Mesa puede aprobar un cambio en la línea de tiempo de las elecciones. Según la práctica del año anterior, a continuación se incluye un posible cambio en el calendario para la Elección de Representante Comunitario:

FECHAS IMPORTANTES

La declaración y el currículum deben recibirse en la escuela a más tardar el _____ a las 5 de la tarde.

- Entrevistas serán el _____ a las 5:30 de la tarde.
- Reunión pública para los candidatos será el _____ a las 8:30 de la mañana y 5:30 de la tarde.
- Todos los votos serán recibidos a más tardar _____ a las 4:00 de la tarde.
- Estatutos y Comité de Pólizas contando votos, semana del _____ a las 2:45 de la tarde.
- El nuevo Representante de la Comunidad de la Mesa será anunciado el _____.



A California Public School

Recomendación A: El comité recomienda que la Mesa Directiva revise la actualización y decida sobre un nuevo línea de tiempo para la Elección de Representante de la Comunidad.

Artículo 2: Elección de la Mesa: Candidatos para Representantes de Padres

LAS recibió tres solicitudes de candidatura para la elección del representante de la Mesa Directiva:

- 4) Lourdes Gomez Martin Del Campo
- 5) Elizabeth Kennish
- 6) Nailah Kokayi

Artículo 3: Póliza de redes sociales (Primera lectura)

Se adjunta el borrador de la póliza de redes sociales propuesta para la revisión de la Mesa.

MOCIÓN	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Petree, Kathy				
Bacsafra, Jennifer				
Singh, Ravindar				
Rodriguez, Irene				
Campos, Perla				
Campa, Aracely				
Yanez- Gutierrez, Adriana				
Zamora, Erandi				
Totales:				

Estimated Time of Presentation: 15 min
Submitted By: Bylaws/Policy Committee
Date: 3.16.18

Pertinent Pages in
 () Charter, pgs _____ () Bylaws, pgs _____
 () MOU, pgs _____ () Policy _____

Social Media and Internet Policy

Scope

In light of the explosive growth and popularity of social media technology in today's society, the School has developed the following policy to establish rules and guidelines regarding the appropriate use of social media and internet use by employees, students and parents on school owned equipment, networks, and/or social media sites. This policy applies to situations when you: (1) make a post to a social media platform that is related to the School; (2) engage in social media activities during working hours; (3) use School equipment or resources while engaging in social media activities; (4) use your School e-mail address to make a post to a social media platform; (5) post in a manner that reveals your affiliation with the school interact with the school; or (6) interact with school students or their parents/guardians on the internet and on social media sites.

For the purposes of this policy, the phrases

“Social media” refers to the use of a website or other electronic application to connect with other people, including; but not limited to, Facebook, Twitter, Pinterest, LinkedIn, YouTube, Instagram, and Snap Chat, as well as related web-based media, such as blogs, wikis, and any other form of user-generated media or web-based discussion forums. Social media may be accessed through a variety of devices, including computers, cell phones, smart phones, PDAs, iPad, tablets, and other similar devices. Internet.

“Network” refers to two or more computer systems linked to allow communication. The School’s network connects schools and support offices to provide data communications, such as e-mail, file sharing, and internet access.

“Internet” refers to a global computer network.

This policy is intended to supplement, not replace, the School's other policies, rules, and standards of conduct. For example, School Policies on confidentiality, use of School equipment, professionalism, employee references and background checks.

You are required to comply with all School policies whenever your social media activities may involve or implicate the School in any way, including, but not limited to, the policies contained in the handbook.

Standards of Conduct

You are required to comply with the following rules and guidelines when participating in social media activities that are governed by this policy:

- Comply at all times. Do not post any information or engage in any social media activity that may violate applicable local, state, or federal laws or regulations.
- Do not engage in any discriminatory, harassing, or retaliatory behavior in violation of School policy.
- Respect copyright, fair use, and financial disclosure rules and regulations. Identify all copyrighted or borrowed material with proper citations and/or links.

- Maintain the confidentiality of the School's trade secrets and private or confidential information. Trade secrets may include information regarding the development of systems, processes, products, know-how, and technology.
- Do not post internal reports, policies, procedures, or other internal business-related confidential communications. This prohibition applies both during and after your employment with the School.
- Do not post confidential information (as defined in this Handbook) about the School, its employees, its parents or its students. Remember that most student information is protected by the Family Educational Rights and Privacy Act, including any and all information that might identify the student. Publicizing student work and accomplishments is permitted only if appropriate consents are obtained.
- While it is acceptable to engage in limited and incidental social media activities at work, such social media activities may not interfere with your job duties and responsibilities. You may not engage in social media activities during working hours unless it is a school related. Do not use your School-authorized e-mail address to register on social media websites, blogs, or other online tools utilized for personal use.
- Be knowledgeable about and comply with the School's background check procedures. Do not "research" job candidates, on the Internet or websites, without prior approval from the Academic Director or Business and Operations Officer.
- Be knowledgeable about and comply with the school's reference policy. Do not provide employment references for current or former employees, regardless of the substance of such comments, without prior approval from Academic Director or Business and Operations Officer.
- When posting about fellow employees, students, parents, vendors, customers, suppliers, or other people who work on behalf of the School, avoid posting statements, photographs, video, or audio that could be reasonably viewed as malicious, obscene, threatening, or intimidating that disparage students, parents, vendors, customers, suppliers, or other people who work on behalf of School, or that might constitute harassment or bullying.
- Make sure you are always honest and accurate when posting information or news, and if you make a mistake, correct it quickly. Never post any information or rumors that you know to be false about the school, fellow employees, students, parents, vendors, customers, suppliers, and people working in behalf of the school or competitors.
- Express only your personal opinions. Never represent yourself as a spokesperson for the School (unless authorized to do so). If you publish social media content that may be related to your work or subjects associated with the School, make it clear that you are not speaking on behalf of the School and that your views do not represent those of the School, fellow employees, students, parents, vendors, customers, suppliers, or other people working on behalf of the School. It is best to use a disclaimer such as "The postings on this site are my own and do not necessarily reflect the views of the School."
- Never be false or misleading with respect to your professional credentials.

- You may not engage in advertisement, solicitations, commercial ventures, or political lobbying.

School Administration reserves the right to monitor school related social media accounts, internet/intranet, e-mail, and networked application usage. No student or employee should have any expectation of privacy as to his/her usage. School Administration reserves the right to inspect any and all files on school/School computers or school/School servers connected to school/School networks and to take custody and possession of those files and computers.

Creating and Using School Social Media

Employees and students are only permitted to communicate and connect on social media that is owned and operated by the School. Employees are only permitted to communicate and connect with students' parents or guardians regarding School-related matters on social media that is owned and operated by the School. All communications with parents or guardians regarding School-related matters on non-School or personal social media may result in disciplinary action, up to and including termination. Any communication whatsoever with students on non-School or personal social media may result in disciplinary action, up to and including termination.

The IT Department, in addition to the Academic Director and the Business and Operations Officer, are responsible for approving requests for School social media, monitoring School social media for inappropriate and unprofessional content, and maintain the social media account information (including, but not limited to, username and password). The School Administration has final approval over all content and reserves the right to close the social media accounts, with or without notice. Any inappropriate or unprofessional communications shall result in disciplinary action up to and including termination.

To set up social media that is owned and operated by the school in compliance with this policy, employees must adhere to the following procedures:

- Request and obtain permission to create School social media from Academic Director or Business and Operations Officer
- Contact the School Administration to set up the social media. Provide them with the username and password that you like assigned to the account. If you change the username/password, you must immediately update this information with the IR department. Failure to do so may result in disciplinary action up to and including termination.
- Any social media created and/or used in violation of this policy may result in disciplinary action, up to and including termination.

Electronic Email

Users of electronic mail systems should not consider electronic communication to be either private or secure; such communications are subject to review by authorized School personnel and may be subject to review by the public under the Public Records Act. Messages relating to or in support of illegal activities must be reported to appropriate authorities. Other conditions for use include, but are not limited to:

- Individuals are to identify themselves accurately and honestly in e-mail communications. E-mail account names and/or addresses may not be altered to impersonate another individual or to create a false identity.
- The School retains the copyright to any material deemed to be School data. Use of school data sent as e-mail messages or as enclosures will be in accordance with copyright law and School standards.

Access

Employees, are reminded that the School's various electronic communications systems,, including, but not limited to, its electronic devices, computers, telephones, email accounts video conference; voice mail, facsimiles, internal and external networks, computers, cell phones, smart phones, iPads, tablets, and other similar devices, are the property of the School. All communications and information transmitted by, received from, or stored in these systems are School records.

As a result, the School may, and does, monitor its employees' use of these electronic communication systems, including for social media activities, from time to time. The School may monitor such activities randomly, periodically, and/or in situations when there is reason to believe that someone associated with the School has engaged in a violation of this, or any other, School policy. As a result, employees do not have a reasonable expectation of privacy in their use of or access to the School's various electronic communications systems.

Security

Security on any computer system is a high priority, especially in a system with many users. If any user identifies a security problem with School systems, he/she must notify an administrator either in person or in writing, or via the network. Users should not demonstrate the problem to other users. Any user identified as a security risk or having a history of problems with other computer systems may be denied network access. Violations include, but are not limited to:

- Illicitly gaining entry, or "hacking" into a computer system or obtaining account passwords.
- Intentionally creating or distributing a computer virus.
- Using School systems or equipment to knowingly disable or overload any computer system or network or to circumvent the security of a computer system.
- Knowingly bypassing a School "firewall" used for blocking inappropriate internet sites and for security screening.

Discipline

Any violation of this Social Media Policy may result in disciplinary action, up to and including immediate termination.

Retaliation Is Prohibited

The School prohibits retaliation against any employee for reporting a possible violation of this policy or for cooperating in an investigation of a potential violation of this policy. Any employee who retaliates against another employee for reporting a possible violation of this policy or for cooperating in an investigation will be subject to disciplinary action, up to and including termination.

Questions

In the event you have any questions about a particular social media activity that may involve or implicate the School, or may violate this policy, please contact Human Resources

Social media is in a state of constant evolution, and the School recognizes that there will likely be events or issues that are not addressed in these guidelines. Thus, each School employee is responsible for using good judgment and seeking clarification or authorization prior to in social media activities that may implicate this policy.

Póliza de redes sociales e Internet

Alcance

Debido crecimiento explosivo y la popularidad de las redes sociales en la sociedad actual, la escuela ha desarrollado la siguiente póliza para establecer reglas sobre el uso apropiado de las redes sociales y el uso de Internet por parte de los empleados, estudiantes y padres y / o sitios de redes sociales en aparatos electrónicos que pertenecen a la escuela. Esta póliza se aplica a situaciones en las que: (1) se realiza una publicación en una plataforma de redes sociales relacionada con la escuela; (2) se participa en actividades de redes sociales durante el horario de trabajo; (3) se usa el equipo o los recursos de la escuela mientras se participa en actividades de redes sociales; (4) se use su dirección de correo electrónico de la escuela para hacer una publicación en una plataforma de redes sociales; (5) se publique de una manera que revele su afiliación con la escuela; o (6) se interactúa con los estudiantes de la escuela o sus padres / tutores en Internet y en los sitios de redes sociales.

Para propósitos de esta póliza, las frases

"Redes sociales" se refiere al uso de un sitio web u otra aplicación electrónica para conectarse con otras personas, incluyendo; pero no limitado a, Facebook, Twitter, Pinterest, LinkedIn, YouTube, Instagram y Snap Chat, así como a medios relacionados basados en la web, como blogs, wikis y cualquier otra forma de discusión generada por el usuario o basada en foros de internet. Se puede acceder a las redes sociales a través de una variedad de dispositivos, que incluyen computadoras, teléfonos celulares, teléfonos inteligentes, PDA, iPad, tabletas y otros dispositivos similares. Internet.

"Red" se refiere a dos o más sistemas informáticos vinculados para permitir la comunicación. La red de la escuela conecta la escuela y oficinas de apoyo para proporcionar comunicaciones de datos, como correo electrónico, intercambio de archivos y acceso a Internet.

"Internet" se refiere a una red informática global.

Esta póliza tiene la intención de complementar, no de reemplazar, las otras pólizas, reglas y estándares de conducta de la escuela. Por ejemplo, pólizas escolares sobre confidencialidad, uso de equipo escolar, profesionalismo, referencias de empleados y verificación de antecedentes. Se le exige que cumpla con todas las pólizas de la escuela siempre que sus actividades en las redes sociales impliquen a la escuela de cualquier manera, incluidas, entre otras, las pólizas contenidas en el manual.

Estándares de conducta

Debe cumplir con las siguientes reglas y pautas al participar en actividades de redes sociales que se rigen por esta póliza:

- Cumplir en todo momento. No publique ninguna información ni participe en ninguna actividad de redes sociales que pueda violar las leyes o reglamentaciones locales, estatales o federales.
- No participe en ningún comportamiento discriminatorio, de acoso o de represalia en violación de la póliza de la escuela.

- Respetar las reglas y regulaciones de derechos de autor, uso justo y divulgación financiera. Identifique todo el material con derechos de autor o prestado con las citas y / o enlaces adecuados.
- Mantener la confidencialidad de los secretos comerciales de la escuela y la información privada o confidencial. Los secretos comerciales pueden incluir información sobre el desarrollo de sistemas, procesos, productos, conocimientos técnicos y tecnología.
- No publique informes internos, pólizas, procedimientos u otras comunicaciones confidenciales internas relacionadas con la escuela. Esta prohibición se aplica tanto durante como después de su empleo en la escuela.
- No publique información confidencial (como se define en este manual) sobre la escuela, sus empleados, sus padres o sus alumnos. Recuerde que la mayoría de la información del estudiante está protegida por la ley de privacidad y derechos educativos de la familia, que incluye toda la información que pueda identificar al alumno. Se permite publicitar el trabajo y los logros de los estudiantes solo si se obtienen los consentimientos apropiados.
- Aunque es aceptable participar en actividades de redes sociales limitadas e incidentales en el trabajo, dichas actividades de redes sociales no pueden interferir con sus deberes y responsabilidades laborales. No puede participar en actividades de redes sociales durante el horario de trabajo a menos que esté relacionado con la escuela. No use su dirección de correo electrónico autorizada por la escuela para registrarse en sitios web de redes sociales, blogs u otras herramientas en línea utilizadas para uso personal.
- Conocer y cumplir con los resultados de la verificación de antecedentes de la escuela. No "investigue" candidatos de trabajo, en Internet o sitios web, sin la aprobación previa del Director Académico u Oficial de Operaciones y Negocios.
- Conocer y cumplir con la póliza de referencia de la escuela. No proporcione referencias de empleo para empleados actuales o anteriores, independientemente del contenido de dichos comentarios, sin previa autorización previa del Director Académico u Oficial de Operaciones y Operaciones.
- Al publicar sobre compañeros empleados, estudiantes, padres, vendedores, clientes, proveedores u otras personas que trabajan en para la escuela, evite publicar declaraciones, fotografías, videos o audio que puedan considerarse razonablemente maliciosos, obscenos, amenazantes, o intimidar a los estudiantes, padres, proveedores, clientes, proveedores u otras personas que menosprecian a quienes trabajan en nombre de la escuela, o que puedan constituir acoso o intimidación.
- Asegúrese de ser siempre honesto y preciso cuando publique información o noticias, y si comete un error, corrígelo rápidamente. Nunca publique información o rumores que sepa que son falsos sobre la escuela, compañeros de trabajo, estudiantes, padres, proveedores, clientes, y personas que trabajan para la escuela.
- Exprese solo sus opiniones personales. Nunca se represente como portavoz de la escuela (a menos que esté autorizado para hacerlo). Si publica contenido de redes sociales que pueda estar relacionado con su trabajo o temas relacionados con la escuela, deje en claro que no está hablando en nombre de la escuela y que sus puntos de vista no representan los de la escuela, compañeros de trabajo, estudiantes, padres, proveedores, clientes, proveedores u otras personas que trabajan para la escuela. Lo mejor es utilizar un descargo de responsabilidad tal como "Las publicaciones en este sitio son mías y no necesariamente reflejan los puntos de vista de la escuela".
- Nunca sea falso o engañoso con respecto a sus credenciales profesionales.

- No puede participar en publicidad, solicitudes, emprendimientos comerciales o cabildeo político.

La Administración escolar se reserva el derecho de supervisar las cuentas de redes sociales relacionadas con la escuela, Internet / Intranet, correo electrónico y uso de aplicaciones en red. Ningún estudiante o empleado debe tener ninguna expectativa de privacidad en cuanto a su uso. La Administración escolar se reserva el derecho de inspeccionar todos y cada uno de los archivos de las computadoras de la escuela o de los servidores de la escuela, y de tomar la custodia y posesión de esos archivos y computadoras.

Creación y uso de redes sociales escolares

Los empleados y estudiantes solo pueden comunicarse y conectarse en las redes sociales que pertenecen y son operadas por la escuela. Los empleados solo pueden comunicarse y conectarse con los padres o tutores de los estudiantes con respecto a asuntos relacionados con la escuela en las redes sociales que pertenecen y son operados por la escuela. Todas las comunicaciones con padres o tutores con respecto a asuntos relacionados con la escuela en medios sociales, no escolares o personales, pueden dar como resultado una acción disciplinaria, que puede incluir el despido. Cualquier comunicación de cualquier tipo con estudiantes en redes sociales, no escolares o personales, puede resultar en una acción disciplinaria, que puede incluir el despido.

El Departamento de informática, además del Director Académico y el Oficial de Operaciones y Operaciones, es responsable de aprobar las solicitudes de redes sociales de la escuela, supervisar las redes sociales de la escuela por contenido inapropiado y no profesional, y mantener la información de la cuenta de redes sociales (incluyendo, pero no limitado a, nombre de usuario y contraseña). La Administración de la escuela tiene aprobación final sobre todo el contenido y se reserva el derecho de cerrar las cuentas de redes sociales, con o sin previo aviso. Cualquier comunicación inapropiada o no profesional tendrá como resultado una acción disciplinaria que puede incluir el despido.

Para configurar las redes sociales que pertenecen y son operadas por la escuela de acuerdo con esta póliza, los empleados deben cumplir con los siguientes procedimientos:

- Solicitar y obtener permiso para crear redes sociales escolares de parte del Director Académico u Oficial de Operaciones y Operaciones
- Ponerse en contacto con la Administración de la escuela para configurar las redes sociales. Brinde el nombre de usuario y la contraseña que desea asignar a la cuenta. Si cambia el nombre de usuario / contraseña, debe actualizar inmediatamente esta información con el departamento de informática. De lo contrario, puede dar lugar a medidas disciplinarias que pueden incluir el despido.
- Cualquier red social creada y / o utilizada en violación de esta política puede resultar en una acción disciplinaria, que puede incluir el despido.

Correo Electrónico

Los usuarios de sistemas de correo electrónico no deben considerar que la comunicación electrónica sea privada o segura; tales comunicaciones están sujetas a revisión por parte del personal escolar autorizado y pueden estar sujetas a revisión por el público en virtud de la Ley de Registros Públicos. Los mensajes relacionados con o en apoyo de actividades ilegales deben

ser informados a las autoridades correspondientes. Otras condiciones de uso incluyen, pero no están limitadas a:

- Las personas deben identificarse con precisión y honestidad en las comunicaciones por correo electrónico. Los nombres y / o direcciones de las cuentas de correo electrónico no se pueden modificar para suplantar a otra persona o crear una identidad falsa.
- La escuela conserva los derechos de autor de cualquier material que se considere información de la escuela. El uso de los datos escolares enviados como mensajes de correo electrónico o como documentos adjuntos se hará de acuerdo con la ley de derechos de autor y las normas de la escuela.

Acceso

A los empleados se les recuerda que los diversos sistemas de comunicaciones electrónicas de la escuela, incluidos, entre otros, sus dispositivos electrónicos, computadoras, teléfonos, videoconferencias de cuentas de correo electrónico; el correo de voz, redes internas y externas, computadoras, teléfonos celulares, teléfonos inteligentes, iPads, tabletas y otros dispositivos similares, son propiedad de la escuela. Todas las comunicaciones e información transmitidas, recibidas o almacenadas en estos sistemas son registros escolares.

Como resultado, la escuela puede monitorear, y lo hace, el uso que sus empleados hacen de estos sistemas de comunicación electrónica, incluso para las actividades de las redes sociales, de vez en cuando. La escuela puede monitorear dichas actividades de forma aleatoria, periódica y / o en situaciones en las que haya motivos para creer que alguien asociado con la escuela ha cometido una infracción de esta o de cualquier otra póliza de la escuela. Como resultado, los empleados no tienen una expectativa razonable de privacidad en el uso o acceso a los diversos sistemas de comunicaciones electrónicas de la escuela.

Seguridad

La seguridad en cualquier sistema de computadora es de alta prioridad, especialmente en un sistema con muchos usuarios. Si algún usuario identifica un problema de seguridad con los sistemas escolares, debe notificarlo a un administrador, ya sea en persona o por escrito, o a través de la red. Los usuarios no deben demostrar el problema a otros usuarios. A cualquier usuario identificado como un riesgo de seguridad o que tenga un historial de problemas con otros sistemas informáticos se le puede negar el acceso a la red. Las violaciones incluyen, pero no están limitadas a:

- Ingresar ilícitamente o "piratear" en un sistema informático u obtener contraseñas de cuenta.
- Crear o distribuir intencionalmente un virus informático.
- Utilizar sistemas o equipos escolares para desactivar o sobrecargar deliberadamente cualquier sistema o red informática o para eludir la seguridad de un sistema informático.
- Intencionalmente encontrar atajos a "cortafuegos" de la escuela que se usan para bloquear sitios de Internet inapropiados y para el control de seguridad.

Disciplina

Cualquier violación de esta póliza de redes sociales puede resultar en una acción disciplinaria, que puede incluir el despido inmediato.

La represalia está prohibida

La escuela prohíbe las represalias contra cualquier empleado por informar una posible violación de esta póliza o por cooperar en una investigación de una posible violación de esta póliza. Cualquier empleado que tome represalias contra otro empleado por informar una posible violación de esta póliza o por cooperar en una investigación, estará sujeto a medidas disciplinarias, que pueden incluir el despido.

Preguntas

En el caso de que tenga alguna pregunta sobre una actividad en particular de las redes sociales que pueda involucrar o implicar a la escuela, o que pueda violar esta póliza, comuníquese con Recursos Humanos.

Las redes sociales están en constante evolución, y la escuela reconoce que probablemente habrá eventos o problemas que no se abordan en estas pautas. Por lo tanto, cada empleado de la escuela es responsable de usar el buen juicio y buscar aclaraciones o autorizaciones antes de realizar actividades en las redes sociales que puedan implicar esta política.



Academia de Idiomas de Sacramento
Language Academy of Sacramento
 A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item# IIID

Board Meeting Date: March 16, 2018

Subject: LAS Charter Renewal

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference (for discussion only)
- Conference/Action
- Action

Committee: Bersola

Information:

LAS Charter will be submitting its renewal petition in September 2018. During the 2017-2018 school year, school leadership will be working with various LAS stakeholder groups and gathering consensus on academic, governance, and fiscal goals and appropriate aligned action plans.

Recommendation:

School Leadership recommends that board members engage in the dialogue about the “Picture of the LAS Graduate and LAS Mission.”

	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafra				
Aceves, Fernando				
Campos, Perla				
Rodriguez, Irene				
Yañez-Gutiérrez, Adriana				
Zamora, Erandi				
Campa, Erandi				
Singh, Ravindar				
Totals:				

Estimated Time of Presentation: 5 min
Submitted By: Bersola
Date: 03.16.18

Pertinent Pages in
 () Charter, pgs _____ () Bylaws, pgs _____
 () MOU, pgs _____ () Policy _____



A California Public School

Academia de Idiomas de Sacramento
Language Academy of Sacramento
 A Two-Way Spanish Immersion Charter School

Agenda Articulo# IIID

Fecha de la Reunión: 16 de marzo del 2018

Tema: LAS Petición de Renovación

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Bersola

Información:

LAS presentara su petición de renovación en septiembre del 2018. Durante el año escolar 2017-2018, el liderazgo escolar trabajara con miembros interesados y tomara un consenso sobre metas académicas, fiscales y de gobernanza al igual que planes apropiados para alcanzar dichas metas.

Recomendación:

El liderazgo escolar solicita que la Mesa Directiva tenga un dialogo sobre la “imagen de un graduado de LAS y misión de LAS.”

	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafra				
Aceves, Fernando				
Campos, Perla				
Rodriguez, Irene				
Yañez-Gutiérrez, Adriana				
Zamora, Erandi				
Campa, Erandi				
Singh, Ravindar				
Totals:				

Tiempo estimado para la presentación: 5 min.
Entregado por: Bersola
Fecha: 03.16.18

	Marca cuando se completa/Mark when completed	
<p>A. Recuerde lo que hizo la hizo la última vez con “Imagine el Graduado de LAS”</p>		<p>A. Remember what you did last time with “Imagine the LAS Graduate”</p>
<p>B. Lea la misión desde el comienzo de la escuela</p>		<p>B. Read our mission from the beginning of our school</p>
<p>C. Hable sobre lo que leyó</p>		<p>C. Discuss what you’ve read</p>
<p>D. Escriba una nueva misión</p>		<p>D. Write a new mission</p>

Tarea: Imagina el graduado de LAS

Nombre:

- 1) Piense en un estudiante de LAS / estudiante futuro de LAS; alguien cerca de su corazón
- 2) Escriba el nombre de su estudiante en el Cuadro 1
- 3) Dibuje una representación de su estudiante como un estudiante de último año de preparatoria en el Cuadro 3.
- 4) Dibuje burbujas de diálogo para su declaración de finalización de la figura del Cuadro 3. "Si elijo hacerlo, puedo ..."
- 5) Dibuje una representación más pequeña de su estudiante como un graduado de LAS en el final de Grado 8 en el Cuadro 2.
- 6) Plan al revés. Piense qué necesitará para estar preparado para perseguir su sueño después de la preparatoria.
- 7) Dibuje burbujas de diálogo para su declaración de finalización de la figura del Cuadro 2, "Soy un graduado de LAS. Puedo ..."
- 8) Comparta

Cuadro 1 Escriba el nombre de su estudiante	Cuadro 2 (Al final del Grado 8) <i>Soy un graduado de LAS. Puedo ...</i>	Cuadro 3 (Al final del último año de preparatoria) <i>Si elijo hacerlo, puedo ...</i>

Name:

- Task: Picture the LAS Graduate**
- 1) Think of a LAS student/future LAS student; someone close to your heart
 - 2) Write your student's name in Box1
 - 3) Draw a stick figure representation of your student as a high school senior in Box3.
 - 4) Draw dialogue bubbles for your Box3 figure finishing statement, "If I choose to I can..."
 - 5) Draw a smaller stick figure representation of your student as a LAS graduate End of Gr8 in Box2.
 - 6) Backwards plan. Think what s/he will need in order to be prepared to pursue his/her dream after high school.
 - 7) Draw dialogue bubbles for your Box2 figure finishing statement, "I am a LAS Graduate. I can..."
 - 8) Share

<p>Box1</p> <p>Write your student's name</p>	<p>Box2</p> <p>(By the end of Gr8) <i>I am a LAS Graduate. I can...</i></p>	<p>Box3</p> <p>(By the end of Senior Year in HS) <i>If I choose to I can...</i></p>

Name:

<p>Charter Renewal Syr_Cycle</p>	<p style="text-align: center;">LAS CHARTER SCHOOL VISION</p> <p><i>A vision is our school's goal- <u>where</u> we hope to see it in the future. It is concise and easy to recall.</i></p> <p>1. <i>What is the actual purpose of our school?</i> 2. <i>What are the goals of our school?</i></p> <p>Students in the Language Academy of Sacramento will become educated persons in the 21st century by learning self-motivation, demonstrating social responsibility, excelling in all academic competencies and developing a life-long love of learning.</p> <p>Our vision is to provide an exceptional two-way Spanish immersion program for all students.</p> <p><i>Our vision is to provide an exceptional two-way Spanish immersion program for all students.</i></p> <p><i>Our vision is to provide an exceptional two-way Spanish immersion program for all students.</i></p>	<p style="text-align: center;">LAS CHARTER SCHOOL MISSION</p> <p><i>A mission is our school's " <u>how-to</u>" statements that help achieve our vision. It is a touch point that can help us determine whether what should be happening is, in fact, happening. A mission is longer and explains more than a vision.</i></p> <p>1. <i>What statements will clarify the action steps/acquired skills students and staff will be expected to take to achieve the vision?</i></p> <p>The mission of the Language Academy of Sacramento (LAS) is to prepare kindergarten through eighth grade students , particularly those who come from economically disadvantage backgrounds, with varying ranges of English and/or Spanish fluency to: 1. Attain high academic achievement in Spanish and English, and 2) Become bilingual, biliterate and multiculturally competent leaders.</p> <p>The mission of the Language Academy of Sacramento (LAS) is to prepare kindergarten through eighth-grade students, particularly English learners and those from historically underserved populations, to excel academically in Spanish and English, to develop a lifelong love of learning, and to become bilingual, biliterate and multiculturally competent leaders.</p> <p>Language Academy of Sacramento's Mission: To create a learning community where students: 1) Utilize bilingual (Spanish and English) academic knowledge and skills in real-world situations and diverse settings. (BILITERACY), 2) Develop and exhibit positive self-esteem, pride, confidence, and respect for themselves and others. (CONFIDENCE AND LIFE SKILLS), and 3) Demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice and create change in society. (LEADERSHIP AND CRITICAL THINKING)</p>
<p>2019-2024</p>		

Nombre:

Renovación del Chárter Cíclo de 5	<p align="center">VISIÓN ESCOLAR DE LAS</p> <p><i>Una visión es el objetivo de nuestra escuela, donde esperamos verla en el futuro. Es conciso y fácil de recordar.</i></p>	<p align="center">MISIÓN ESCOLAR DE LAS</p> <p><i>Una misión son las declaraciones de "cómo hacer" de nuestra escuela que ayudan a lograr nuestra visión. Es un punto de contacto que puede ayudarnos a determinar si lo que debería estar pasando, de hecho, está sucediendo. Una misión es más larga y explica más que una visión.</i></p>
Preguntas orientadoras	<p>1. ¿Cuál es el verdadero propósito de nuestra escuela?</p> <p>2. ¿Cuáles son los objetivos de nuestra escuela?</p>	<p>1. ¿Qué declaraciones aclararán los pasos de acción / destrezas adquiridas que los estudiantes y el personal deberán tomar para lograr la visión?</p>
2004-2009	<p>Los estudiantes de Language Academy of Sacramento se convertirán en personas educadas en el siglo XXI mediante el aprendizaje de la automotivación, la demostración de responsabilidad social, la excelencia en todas las competencias académicas y el desarrollo de un amor por el aprendizaje de por vida.</p>	<p>La misión de la Academia de Idiomas de Sacramento (IAS) es preparar a los estudiantes de kínder a octavo grado, particularmente aquellos que provienen de entornos de desventaja económica, con diferentes niveles de fluidez en inglés y español para: 1. Alcanzar altos logros académicos en español y Inglés, y 2) Convertirse en líderes bilingües, bilingües y multiculturalmente competentes.</p>
2009-2014	<p>Nuestra visión es proporcionar un programa excepcional de inmersión dual en español para todos los estudiantes.</p>	<p>La misión de la Academia de Idiomas de Sacramento (IAS) es preparar a los estudiantes de kínder hasta octavo grado, particularmente los aprendices de inglés y aquellos de poblaciones históricamente desatendidas, para sobresalir académicamente en español e inglés, desarrollar un amor de por vida al aprendizaje y convertirse en líderes bilingües, bilingües y multiculturalmente competentes.</p>
2014-2019	<p>Nuestra visión es proporcionar un programa excepcional de inmersión dual en español para todos los estudiantes.</p>	<p>Misión de la Academia de Idiomas de Sacramento: crear una comunidad de aprendizaje donde los estudiantes: 1) utilicen conocimientos y destrezas académicas bilingües (español e inglés) en situaciones del mundo real y entornos diversos. (BILFABETISMO), 2) Desarrollar y exhibir una autoestima positiva, orgullo, confianza y respeto hacia ellos mismos y hacia los demás. (DESTREZAS DE CONFIANZA Y LA VIDA), y 3) Demostrar habilidades de liderazgo para construir puentes entre las comunidades y aplicar destrezas de pensamiento crítico para resolver problemas, promover la justicia social y crear cambios en la sociedad. (LIDERAZGO Y PENSAMIENTO CRÍTICO)</p>
2019-2024	<p>Nuestra visión es proporcionar un programa excepcional de inmersión dual en español para todos los estudiantes.</p>	



A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IIIE

Subject: Facility Committee

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: A. Yáñez-Gutiérrez (Chair), A. Campa, T. Gellie, X. Macias, J. Morales, M. Tejada, K. Vargas de León
 Absent: M. Mlakar, F. Aceves

Information:

The Committee met on March 5th, 2018 to review the Proposal for Architectural/Engineering Services from Rainforth Grau Architects for the core facility modernization project. The Committee agreed that the proposal presented for the cost of services fell within the industry standard. In addition, committee members shared constituent feedback for short-term needs. Items included, but were not limited to, painting walls, large classroom rugs, wireless access, etc.

Fiscal Impact:

Proposal: Preliminary programming and planning of the project will NOT exceed more than \$18,000 and once the scope is fully defined, the fee for the modernization will be 12% (standard rate) of the construction value.

Short-Term: Cost analysis is being conducted and findings will be shared with the Board at the April 2018 meeting.

Recommendation:

The committee recommends that the Governing Board approve the proposal from Rain Forth Grau (RGA) for Architectural/Engineering Services related to the Core Building modernization.

Propuesta	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafrá, Jennifer				
Petree, Kathy				
Yáñez Gutierrez, Adriana				
Campos, Perla				
Zamora, Erandi				
Campa, Aracely				
Rodríguez, Irene				
Singh, Ravindar				
Totals:				

Estimated Time of Presentation: 5 min.
Submitted By: Facilities Committee
Date: 3.5.18

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Fecha de la Reunión: 16 de marzo de 2018

Agenda Artículo#**III**E

Tema: Noticias recientes del plantel

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: A. Yáñez-Gutiérrez (Chair), A. Campa, T. Gellie, X. Macias, J. Morales, M. Tejada, K. Vargas, de León;
 Absent: M. Mlakar, F. Aceves

Información:

El comité se reunió el 5 de marzo de 2018 para revisar la Propuesta para Servicios de Arquitecto e Ingeniería entregada por Rainforth Grau para la modernización del edificio interior de LAS. El comité estuvo de acuerdo que la propuesta presentada que incluía costos de servicios caía dentro del estándar para la industria. Miembros del comité compartieron observaciones del personal que relacionado con necesidades a corto plazo. Algunos puntos que destacaron incluyen pintar paredes, tapetes/alfombras grandes para los salones, acceso al internet inalámbrico, entre otros.

Impacto Fiscal:

Propuesta: Planeación y programación preliminar del proyecto NO excede \$18,000, y en cuanto se puede detallar el trabajo, el costo de la modernización será 12% del valor de la construcción.

Corto Plazo: Análisis del costo se está llevando a cabo y resultados se compartirán con la mesa directiva en la junta de Abril de 2018.

Recomendación:

El comité recomienda que la Mesa Directiva aprueba la propuesta de Rainforth Grau (RGA) para Servicios de Arquitecto e Ingeniería relacionados con la modernización del edificio interior de LAS.

Propuesta	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafra, Jennifer				
Petree, Kathy				
Yáñez Gutierrez, Adriana				
Campos, Perla				
Zamora, Erandi				
Campa, Aracely				
Rodríguez, Irene				
Singh, Ravindar				
Totals:				

Páginas pertinentes en:
 () La constitución, páginas _____
 () MOU, páginas _____

Tiempo estimado para la presentación: 5 min.
Entregado por: Comité de Plantel Escolar
Fecha: 3.5.18



March 1, 2018

The Language Academy of Sacramento
2850 49th Street
Sacramento, California 95817

Attention: Judy Morales

Subject: **Proposal for Architectural / Engineering Services**
The Language Academy of Sacramento
Core Facilities Modernization Project
Architect's Project No.: TBD

Dear Judy:

Thank you for trusting Rainforth & Grau Architects with your core modernization project. We will work hard to ensure your vision is achieved on time and on budget. Our team will deliver our best effort at all times to meet your goals.

We will provide comprehensive services that will assist you through all aspects of project development. And, while there may be surprises along the way, we will help avoid them when possible, and solve them as needed.

The following is a summary of services to be provided for your project.

Programming & Planning

Working with stakeholders, we will meet several times to define the project program needs and wants, identify existing conditions and constraints, and review the funding, budget, and schedule.

We will then work with the group to develop the project scope that reconciles the program, the budget, the vision and the existing constraints.

Schematic Design

The Schematic Design Phase will focus on refining the program and converting it into a well defined design solution. Meetings with school personnel will occur to review progress, continue discussion and receive direction.

Design Development

Upon approval of the Schematic Design package, the Design Development Phase will proceed with additional design and document refinement. As this phase includes the next level of project detail, additional meetings with staff will be needed to ensure programmatic detail is adequately accommodated. Consultant participation and coordination will increase during this phase.

Construction Documents

The Construction Document Phase develops the documents into more complete and detailed technical drawings, calculations, and specifications with all consultant documents necessary. Subsequent reviews and meetings will be scheduled as needed to ensure continued alignment with project scope and budget.

Quality Assurance Review

Quality Assurance is applied to all projects from initiation through construction. However, a more in-depth review by our in-house QA/QC Studio for completeness and coordination will occur as documents are prepared for DSA submittal.

Hazardous Materials

LAS will need to procure the services of a consultant who will assess all existing materials and, if necessary, provide specifications and oversight for removal of hazardous materials.

DSA Approval

We will prepare DSA applications, plans and documents for signatures, submittal and approval. After plan check comments are received, our team will address all comments and obtain a DSA approval letter for the project.

Coordination with Sacramento City USD

We will assist you with meetings and review with the Sacramento City Unified School District as required to coordinate the work with their representatives.

Utility Coordination

Our engineers will coordinate with local utility companies to determine if upgrades or modifications to existing systems are required to support the new work.

CDE / OPSC Approval

Not anticipated for this project.

Contractor Selection / Bidding

We will help you solicit and select a General Contractor or competitively bid the project in an open bid. This will include advertising, addressing questions during bidding, receipt of bids, review of bids and recommendations for selection. Upon approval by the Board, we will prepare contracts for execution and issue the Notice to Proceed.

Project Inspector / Testing Lab

We will assist you with identifying and selecting a Project Inspector (subject to DSA approval) and Testing Laboratory. Both are required for construction phases by DSA.

Construction Administration

During construction we will act as your agent representing you through this phase. We will assist with administering the contract from Pre-Construction meeting through final acceptance. We will attend weekly meetings, publish notes, address all Requests for Information, review shop drawings, review and process payment applications, perform punch list review and, when ready, recommend acceptance

Close-Out and Warranty

This will include ensuring the contractor provides all necessary close-out paperwork, warranties, manuals, etc. We will submit all necessary final documents to DSA and assist in getting a Certification Letter. And we will assist with warranty issues during the warranty period.

Consultants

We will provide engineering consultants as part of our work including:

- Civil engineering
- Structural engineering
- Mechanical/plumbing engineering
- Electrical engineering
- Landscape architecture

The following specialty engineers will be provided as an extra service as needed depending on the selected scope of work:

- Traffic engineer
- Food service consultant
- A/V consultant
- Energy consultant
- Acoustical engineer

Proposed Fee

In order to develop a fee, we need to finalize the scope of work since there may be various components. Therefore, I propose a 2-part fee proposal at this time.

Part 1 – Preliminary Services: Fees for programming and planning will be billed hourly per the attached Schedule 'X' and may not exceed \$18,000. This phase of work is not a part of normal services and is billed separately.

Part 2 – Basic Services: When scope has been fully defined, the fee for basic modernization services will be 12% of the final construction value.

Additional services will only be billed if the scope of work or type of services is significantly changed or specialty consultants are required.

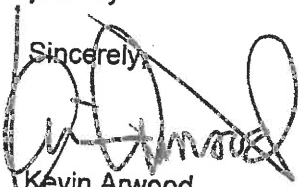
March 1, 2018
Proposal for Architectural / Engineering Services
The Language Academy of Sacramento – Core Facilities Modernization Project
Page 4

I have attached two copies of the Agreement for your review. This is the agreement we have used on past projects with the Language Academy. However, if you wish to have it reviewed with your attorney, we would be glad to discuss and negotiate terms as needed.

I am sure there will be questions, as this is a complex process. I am available to meet and discuss the proposal and agreement at your convenience.

We truly look forward to working closely with you as we embark on this next phase of your exciting journey

Sincerely,



Kevin Arwood
Associate Architect

Enclosures

Pc: Jeffrey A. Grau; RGA
Jeremy Stead; RGA

c:\users\kaldesktop\las core proposal letter.docx



FEE SCHEDULE "X"
Effective January 1, 2018

Architectural:

Principal Architect	\$	210.00/hour
Associate Principal	\$	190.00/hour
Associate	\$	175.00/hour
Senior Architect / Project Manager	\$	170.00/hour
Architect II	\$	160.00/hour
Project Manager	\$	150.00/hour
Architect I	\$	140.00/hour
Job Captain II	\$	130.00/hour
Job Captain I	\$	115.00/hour
Designer	\$	95.00/hour
Graphic Designer	\$	130.00/hour
Interior Designer II	\$	130.00/hour
Interior Designer I	\$	95.00/hour
Project Management Assistant	\$	95.00/hour
Clerical	\$	90.00/hour

Consultants: Consultant Billing x 115%

Other: Vehicle use (mileage): No Charge

Phone calls: No Charge

Mailing: No charge EXCEPT for "special express handling" when requested or necessary, which is billed at cost.

Printing: No charges for "in-house" or consultants check prints. Agency prints, Owner/Owner's Representative prints, Bid Documents, Submittals/Shop Drawings, Record Drawings and request prints are billed at printing invoice x 115%.

Fees Advanced: All fees paid in advance by the Architect will include a \$40.00 Processing and Handling Fee.

AGREEMENT BETWEEN CLIENT AND ARCHITECT
FOR CALIFORNIA SCHOOL PROJECTS

This AGREEMENT, made in 2 copies on the 1st day of March, 2018, By and Between the Language Academy of Sacramento, California, hereinafter called the CLIENT and Rainforth Grau Architects, hereinafter called the ARCHITECT.

For the Following PROJECT: Core Facilities Modernization

NOW THEREFORE, The Client and Architect agree as follows:

1. BASIC SERVICES OF THE ARCHITECT:

A. Schematic Design Phase

- (1) The Architect shall review the program furnished by the Client to ascertain the requirements of the project and shall review the understanding of such requirements with the Client.
- (2) The Architect shall prepare schematic design studies and site utilization plans leading to a recommended solution together with a general description of the project for approval by the Client.

B. Design Development Phase (Preliminary Plans)

- (1) Upon approval by the Client of the services set forth in paragraph A, the Architect shall prepare floor plans, elevations and other drawings, and outline specifications to fix and illustrate the size and character of the entire project in its essentials as to kinds of materials, quantities, categories of proposed work, type of structure, and such other work as may be required.
- (2) The Architect shall assist the Client in applying for and obtaining required approvals from applicable governmental agencies having jurisdiction.

C. Construction Document Phase (Final Plans)

- (1) The Architect shall prepare, from the Design Development documents, working drawings and specifications setting forth in detail and prescribing the work to be done, and the materials, workmanship, finishes, and equipment required for the architectural, structural, mechanical, and electrical service connected equipment. The Architect shall also prepare necessary bidding information, general conditions of the contract, and supplementary conditions of the contract, and shall assist, if requested, the Client's legal advisor in the drafting of proposal and contract forms.

- (2) The Architect shall assist the Client in applying for and obtaining required approvals from applicable State agencies having jurisdiction.

D. Bidding Phase

- (1) The Architect shall, if requested, endeavor to assist the Client in obtaining bids from contractors and assist the Client in awarding the construction contract.

E. Construction Phase

- (1) The Architect shall endeavor to provide technical direction to a full time project inspector employed by and responsible to the Client, as required by applicable law.
- (2) The Architect will endeavor to secure compliance by contractors with the contract requirements, but the Architect does not in any way guarantee the performance of their contracts or the quality and timeliness of their work.
- (3) The Architect shall endeavor to provide general administration of the construction contracts, including periodic visits at the site, as he deems necessary to render architectural observation to determine general compliance with the plans and specifications, which is distinguished from frequent, in depth, and the continuous personal inspection of the Project; make regular reports, as may be required by applicable State agencies; keep the Client generally informed of the progress of construction; review schedules and shop drawings for general compliance with design; approve substitution of materials, equipment, and the laboratory reports thereof; prepare change orders for written approval of the Client; examine contractors' applications for payments; issue certificates for payment in amounts approved by the Inspector and Architect; determine date of substantial completion; make final review and evaluation of the project; review written guarantees, instruction books, diagrams, and charts required of the contractors; and issue the Notice of Completion to the District and final certificate for payment.
- (4) The Architect, as part of his basic professional services, will provide advice to the Client on apparent deficiencies in construction following the Client's acceptance of the work and prior to the expiration of the one year General Construction Contract guarantee period of the project.
- (5) No other services are provided, unless requested by the Client in writing. Additional services will be invoiced on a time and materials basis.

2. EMPLOYEES AND CONSULTANTS

The Architect as part of the basic professional services, shall furnish at his expense the services of structural, mechanical, electrical, civil engineers and landscape architect, properly skilled in the various aspects of the design and construction of the Project required.

3. THE CLIENT'S RESPONSIBILITIES

- A. The Client shall provide full information as to the requirements and educational program of the Project, including realistic budget limitations and scheduling.
- B. The Client shall furnish a certified survey of the site, if required.
- C. The Client shall furnish chemical, mechanical, or other tests and any geotechnical reports required for proper design and construction, including any borings or test pits necessary for determining subsoil conditions.
- D. The Client shall furnish all inspection services.
- E. The Client shall furnish environmental investigations, studies and reports required to meet California Environment Quality Act (CEQA) requirements.
- F. The Client shall furnish all legal advice and services required for the project.
- G. The Client shall notify the Architect of administrative procedures required and name a representative authorized to act in its behalf. The Client shall promptly render decisions pertaining thereto to avoid unreasonable delay in the progress of the project. The Client shall observe the procedure of issuing any orders to contractors only through the Architect.
- H. During the Contractor's two year guarantee, the Client shall notify the Architect in writing of apparent deficiencies in material or workmanship.

4. ARCHITECT'S COMPENSATION

The Architect agrees to perform professional services provided by this Agreement and any agreed upon scope of work and the Client agrees to pay the Architect for such services compensation in the amount of:

As indicated in the attached Proposal letter, dated March 1, 2018.

5. PAYMENTS TO THE ARCHITECT

Payments on account of the agreed compensation in Article 4 shall be made upon presentation of Architect's monthly Invoice and Statement which will detail services rendered and expenses incurred by the Architect during the previous month's work. Payments to the Architect are due upon receipt and payable within 30 calendar days from the date of the invoice. If unpaid after 30 days, interest at 7% will accrue on any unpaid balance.

6. TERMINATION OF AGREEMENT

- A. The Client may terminate the Agreement on thirty (30) days written notice to the Architect for any reason provided that the Architect is compensated for all services completed to date in accordance with Section 6. B.
- B. In the event of such termination, the Client shall pay the Architect as full payment for all services performed and all expenses incurred under this agreement an

amount the sum total of which bears the same ratio to the total fee otherwise payable under this agreement as the services actually rendered hereunder by the Architect bear to the total services necessary for the full performance of this agreement, plus any sums due the Architect for extra services agreed upon. In ascertaining the services actually rendered hereunder up to the date of termination of this agreement, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the Client or in the possession of the Architect. Notwithstanding any termination of the agreement or notice thereof, questions in dispute may be submitted to arbitration as provided in Article 12

7. OWNERSHIP OF DOCUMENTS

The plans, specifications, and estimates shall be and remain the property of the Client, pursuant to Section 17316 of the Education Code.

8. ADDITIONAL SERVICES

When services not noted above are found necessary or desirable, Architect shall present a written proposal listing the specific additional services and fee associated therewith. Client's signature applied thereto will indicate acceptance of Architect's proposal for Additional Services.

9. LIMITATION OF LIABILITY

The Client agrees to limit the Architect's liability to the Client and all construction contractors and subcontractors on the Project arising from Architect's breach of this Agreement, professional acts, errors or omissions, such that the total aggregate liability of Architect to all those named shall not exceed \$500,000. The Architect shall carry insurance to protect himself from claims of professional errors and omissions during periods of construction and for two years after filing of the Notice of Completion.

In no event will the officers, directors, shareholders, owners, members, partners or employees of the Architect, or Architect's Consultants be personally liable for any obligation under this Agreement

Client and Architect agree that services performed by Architect under this Project Authorization are solely for the benefit of Client, and are not intended by either Client or Architect to benefit any other person or entity.

The Architect/Engineer hereby states, and the Owner acknowledges, that the Architect/Engineer has no professional liability (errors and omissions) or other insurance, from claims arising out of the performance of or failure to perform professional services, including but not limited to the preparation of reports, designs, drawings and specifications, related to the investigation, detection, abatement, replacement or removal of products, materials or processes containing asbestos and/or other hazardous waste materials. Accordingly, the Owner hereby agrees to bring no claim for negligence, breach of contract, indemnity or otherwise against the Architect/Engineer, his principals, employees, agents and consultants if such claim in any way would invoice the Architect's/Engineer's services for the investigation of or remedial work related to asbestos and/or other hazardous waste materials in the Project.

The Owner further agrees to defend, indemnify and hold the Architect/Engineer and his principals, employees, agents and consultants harmless from any such asbestos and/or other hazardous waste materials related claims that may be brought by third parties as a result of the services provided by the Architect/Engineer pursuant to this Agreement excepting only such claims arising out of the sole negligence or willful misconduct of the Architect/Engineer.

10. AMERICANS WITH DISABILITIES ACT

The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA except where an entity can demonstrate that it is structurally impractical to meet such requirements. The ADA also provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are readily accessible to and by individuals with disabilities. The Client acknowledges that the requirements of the ADA will be subject to various and possibly contradictory interpretations. The Architect therefore, will use his reasonable professional efforts to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project. The Architect, however, cannot and does not warrant or guarantee that the Client's project will comply with interpretations of ADA requirements and/or requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project.

11. MEDIATION AND ARBITRATION

- A. In an effort to resolve any conflicts or disputes that arise regarding the performance of this agreement, the Client and Architect agree that all such disputes shall be submitted to nonbinding mediation, using a mutually agreed upon mediation services experienced in the resolution of construction disputes. Unless the parties mutually agree otherwise, such mediation shall be a pre-condition to the initiation of any litigation. The parties further agree to include a similar mediation provision in their agreements with other independent contractors & consultants retained for the project and require them to similarly agree to these dispute resolution procedures. Any fees for the mediation shall be shared equally.

This provision shall not be interpreted to restrict the right of either party to file an action in Small Claims Court or to preclude or limit the Architect's right to record, perfect or to enforce any applicable lien or stop notice rights.

- B. Questions in dispute under this Agreement which are not settled by mediation may if the parties agree be submitted to arbitration upon written approval of both parties. Such arbitration shall be conducted in accordance with the rules of the American Arbitration Association insofar as the same are not in conflict with the laws of the State of California.
- C. Client will make no claim (whether directly or in the form of a third party claim) against Architect unless Client has first provided Architect with a written certification executed by an independent architect, with similar experience to the project.

- D. As between Client and Architect, for any claim by Client against Architect for breach of contract, negligence, or any other cause of action, the time to commence a claim or law suit shall commence from the earlier of (1) the date Client learns of the right to the cause of action or (2) no later than the date of substantial completion of the Project. Thereafter, Client shall have two years to commence an arbitration (if the parties agree) or a law suit against Architect.

12. ACCEPTANCE BY CLIENT

- A. If this Agreement and Proposal are not accepted by the Client within 45 calendar days, the Architect may declare them void.
- B. If the start of services are delayed more than 45 calendar days, through no fault of the Architect, the Architect may declare the Agreement and Proposal void or seek additional compensation.
- C. If services are suspended for more than 30 calendar days, through no fault of the Architect, the Architect may seek additional compensation.

13. ADDITIONAL PROVISIONS

The following amendments and/or additions are made a part of this agreement and shall be given effect notwithstanding any other provision contained herein:

- a. Proposal letter, dated March 1, 2018, is attached and considered a part of this Agreement.
- b. Programming and Planning Services as outlined in the Proposal letter are billed as Additional Services.

The Client and Architect hereby agree to the full performance of the covenants contained herein.

IN WITNESS WHEREOF, the CLIENT and the ARCHITECT have executed this agreement the day and the year first above written.

ARCHITECT

Jeffrey Grau #C14648
Principal Architect
Rainforth Grau Architects
2407 J Street, Suite 300
Sacramento, CA 95816

CLIENT:

Language Academy of Sacramento
Sacramento County
2850 49th Street
Sacramento, CA 95817



Academia de Idiomas de Sacramento
Language Academy of Sacramento
 A Two-Way Spanish Immersion Charter School

A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IIIF

Subject: 8th Grade Overnight Fieldtrip

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: School Leadership

Information:

The 8th grade class, in conjunction with teachers and parents, are planning an overnight trip to Anaheim, Ca. Students will be visiting the University of Irvine along with the Disneyland Theme Park Teachers will host a mandatory parent meeting that will take place on Tuesday, March 20th, where parents will be presented with the following information:

1. Students will leave on Wednesday, May 16th at 6:00am and will return on Friday, May 18th at 4 pm.
2. Students will go to the UC Irvine on May 16th. Students will go to Disneyland on Thursday, May 17th.
3. Students will leave hotel to return home at given time.
- 4.

Neumann LTD. Limousine, Valet & Parking bus company and Embassy Suites hotels have been contacted as they have offered the best prices. Only 40 students will be going and the cost per student is \$350. The goal is that each student should raise this amount prior to going on the overnight trip. At a previous meeting, parents discussed possible fundraisers including: snack sales during recess and during soccer games for the remainder of the year, along with chocolate sales as a last resort.

School Leadership has contacted LAS insurance carriers, CCSA JPA and legal counsel to ensure the all areas of this field trip are explored and appropriate protocols are put in place. The following security measures are in place:

Transportation: Bus and Bus Driver is certified to transport students. The schedule has been developed in accordance with state law.

Hotels: Planning committee has been working with Embassy Suites hotel staff to develop a security plan for students. Students will be consolidated to one wing of the hotel. Hotel staff will be apprised of school schedule, meals will be taken as a whole group. Students will share a room with a 4 student of the same sex to 1 room ratio. Parent volunteers will have shared rooms and will be on evening/night watch for students.

Volunteers: All parents/guardians are welcomed to chaperone the field trip. However, parents are required to get fingerprinted and cleared through the Department of Justice in addition to being cleared for tuberculosis. Volunteers with violations will not be eligible to participate in the trip. In addition, parents must fundraise or pay for their portion of the trip. Volunteers will be assigned a group of students to supervise throughout the trip including evening/night watch. Currently five (5) parent volunteers are scheduled to attend.

Staff: The staff attending are currently scheduled to be Luna, Jáuregui, and Gellie. All staff members have been CPR/First Aid trained.

Estimated Time of Presentation: 5 min.
Submitted By: School Leadership
Date: 03/16/2018

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Agenda Artículo# IIIF

Fecha de la Reunión: el 16 de marzo del 2018

Tema: Paseo de octavo grado

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo escolar

Información:

La clase del octavo grado, junto con maestras y padres, está planeando un viaje a Anaheim, CA. Los estudiantes irán a la Universidad de Irvine y a Disneyland. Tendremos una reunión obligatoria para los padres, que se llevará a cabo el martes, 20 de marzo en la que se presentará la siguiente información a los padres:

1. Los estudiantes saldrán el miércoles, 16 de mayo a las 6:00 de la mañana y regresarán el viernes, 18 de mayo a las 4 de la tarde.
2. Los estudiantes irán a la Universidad de Irvine, el miércoles, 16 de mayo.
3. Los estudiantes irán a Disneyland el jueves, 17 de mayo.
4. Los estudiantes saldrán del hotel para regresar a sus casas a la hora indicada.

Se ha contactado la compañía de camión Neumann LTD. Limousine, Valet & Parking y el hotel Embassy Suites, ya que han ofrecido el mejor precio. Solamente 40 estudiantes irán al paseo y el costo por estudiante será de \$350. La meta es que cada estudiante recaude esta cantidad antes de ir al viaje. En la reunión que se llevó a cabo hace un mes, los padres discutieron posibles recaudaciones de fondos incluyendo: ventas de bocadillo durante el almuerzo y después de escuela durante los juegos de fútbol, si aún se necesitan recaudar fondos, se venderán cajas de chocolate. El liderazgo escolar ha contactado a las compañías de seguros de LAS, CCSA JPA y asesoría legal, para garantizar que toda área de esta excursión sea explorada y los protocolos adecuados se establezcan. Se han tomado las siguientes medidas de seguridad:

Transportación: Camión y chofer están certificados para transportar estudiantes. El horario se ha desarrollado de acuerdo con la ley estatal.

Hoteles: El comité de planificación estará trabajando con el personal del hotel para desarrollar un plan de seguridad para los estudiantes. Los estudiantes estarán en un solo anexo del hotel. El personal del hotel conocerá el horario de los estudiantes, las comidas se servirán para todo el grupo. Los estudiantes compartirán habitaciones con cuatro estudiantes del mismo sexo en cada cuarto. Los padres voluntarios compartirán habitaciones y tendrán la responsabilidad de supervisar a los estudiantes por las tardes y las noches.

Voluntarios: Todos los padres/tutores están bienvenidos a ser acompañantes del paseo. Sin embargo, se requiere que los padres obtengan aprobación por medio de huellas digitales del Departamento de Justicia al igual que la prueba de tuberculosis salga negativa. Voluntarios con violaciones no serán elegibles para participar en el paseo. Además, los padres deben recaudar o pagar su porción del paseo. Los voluntarios estarán asignados un grupo de estudiantes para supervisar durante el viaje, incluyendo las tardes y noches. Actualmente, hay cinco (5) padres voluntarios apuntados para participar.

Personal escolar: Al momento, el personal escolar que asistirán al paseo serán Gellie, Luna y Jáuregui. Todos los miembros del personal han sido entrenados en RCP y primeros auxilios.

Páginas pertinentes en:
 () La constitución, páginas _____
 () MOU, páginas _____



Academia de Idiomas de Sacramento
Language Academy of Sacramento
 A Two-Way Spanish Immersion Charter School

A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IIIG

Subject: 7th Grade Overnight Fieldtrip

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: School Leadership

Information:

The 7th grade class, in conjunction with teachers and parents, are planning an overnight trip to Los Angeles. Students will be attending an extensive workshop at the Museum of Tolerance in Beverly Hills, CA. The Language Academy was awarded a grant to offset half of the workshop costs. During the mandatory parent meeting that will take place on Tuesday, April 3, 2018, parents will be presented with the following information:

1. Students will leave on Wednesday, May 9th at 6am and will return on Friday, May 11th at 4pm.
2. Students will participate in the all-day workshop on Thursday, May 10th.
3. Students will leave hotel to return home at given time.

Neumann LTD. Limousine, Embassy Suites in Glendale have been contacted as they have offered the best prices. About 61 students will be going and the cost per student is \$300. The goal is that each student should raise this amount prior to going on the overnight trip. In previous meetings, parents discussed possible fundraisers that have included the jog-a-thon, snack sales, Mixed Bag fundraiser, etc.

School Leadership has contacted LAS insurance carriers, CCSA JPA and legal counsel to ensure the all areas of this field trip are explored and appropriate protocols are put in place. The following security measures are in place:

Transportation: Bus and Bus Driver is certified to transport students. The schedule has been developed in accordance with state law.

Hotels: Planning committee will be working with Embassy Suites in Glendale staff to develop a security plan for students. Students will be consolidated to one wing of the hotel. Hotel staff will be apprised of school schedule, meals will be taken as a whole group. Students will share a room with a 4 student of the same sex to 1 room ratio. Parent volunteers will have shared rooms and will be on evening/night watch for students.

Volunteers: All parents/guardians who have attended the mandatory chaperone orientation are welcome to chaperone the field trip. However, parents are required to get fingerprinted and cleared through the Department of Justice. Volunteers with violations will not be eligible to participate in the trip. In addition, parents must fundraise or pay for their portion of the trip. Volunteers will be assigned a group of students to supervise throughout the trip including evening/night watch. Currently two (2) parent volunteers are scheduled to attend.

Staff: The staff attending are currently scheduled to be Luna-Franco, Lomeli and Ferreira. All staff members have been CPR/First Aid trained.

Estimated Time of Presentation: 5 min.
Submitted By: School Leadership
Date: 03/16/2018

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Academia de Idiomas de Sacramento
Language Academy of Sacramento
A Two-Way Spanish Immersion Charter School

Agenda Artículo# IIIG

Fecha de la Reunión: el 16 de marzo del 2018

Tema: Paseo de séptimo grado

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo escolar

Información:

La clase del séptimo grado, junto con maestros y padres, está planeando un viaje a Los Ángeles. Los estudiantes estarán asistiendo a un taller extenso en el Museo de Tolerancia de Beverly Hills, CA. La Academia de Idiomas recibió una beca para compensar la mitad del costo del taller. Durante la reunión obligatoria de los padres, que se llevará a cabo el martes, 3 de abril, se presentará la siguiente información a los padres:

1. Los estudiantes saldrán el miércoles, 9 de mayo a las 6 a.m. y regresarán el viernes, 11 de mayo a las 4 p.m.
2. Los estudiantes participarán en el taller todo el día el jueves, 10 de mayo.
3. Los estudiantes se irán del hotel para regresar a sus casas a la hora dada.

Se ha contactado la compañía de camión Neumann LTD. Limousine y el hotel Embassy Suites en Glendale, ya que han ofrecido el mejor precio. Solamente 61 estudiantes irán al paseo y el costo por estudiante será de \$300. La meta es que cada estudiante recaude esta cantidad antes de ir al viaje. En la reunión, los padres discutieron posibles recaudaciones de fondos incluyendo el jog-a-ton, ventas de bocadillos, Mixed Bags, etc.

El liderazgo escolar ha contactado a las compañías de seguros de LAS, CCSA JPA y asesoría legal, para garantizar que toda área de esta excursión sea explorada y los protocolos adecuados se establezcan. Se han tomado las siguientes medidas de seguridad:

Transportación: Camión y chofer están certificados para transportar estudiantes. El horario se ha desarrollado de acuerdo con la ley estatal.

Hoteles: El comité de planificación estará trabajando con el personal del hotel para desarrollar un plan de seguridad para los estudiantes. Los estudiantes estarán en un solo anexo del hotel. El personal del hotel conocerá el horario de los estudiantes, las comidas se servirán para todo el grupo. Los estudiantes compartirán habitaciones: cuatro estudiantes del mismo sexo en cada cuarto. Los padres voluntarios compartirán habitaciones y tendrán la responsabilidad de supervisar a los estudiantes por las tardes y las noches.

Voluntarios: Todos los padres/tutores están que han atendido la junta mandataria serán bienvenidos a ser acompañantes del paseo. Sin embargo, se requiere que los padres obtengan aprobación por medio de huellas digitales del Departamento de Justicia. Voluntarios con violaciones no serán elegibles para participar en el paseo. Además, los padres deben recaudar o pagar su porción del paseo. Los voluntarios estarán asignados un grupo de estudiantes para supervisar durante el viaje, incluyendo las tardes y noches. Actualmente, hay dos (2) padres voluntarios apuntados para participar.

Personal escolar: Al momento, el personal escolar que asistirán al paseo serán Luna-Franco, Lomeli y Ferreira. Todos los miembros del personal han sido entrenados en RCP y primeros auxilios.



A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IIIH

Subject: 6th Grade Overnight Fieldtrip to Alliance Redwoods

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: School Leadership

Information:

The 6th grade classes, in conjunction with teachers and parents, are planning an overnight trip to Occidental, CA. Students will be attending an earth science camp with Alliance Redwoods Outdoor Education. Students will also have the opportunity to go to Alliance Redwood Camp Grounds and apply concepts learned in science, as well as learning team building and leadership skills. A mandatory meeting has taken place and the following has been discussed:

1. We will leave on Monday, April 30th at 8am and return Wednesday, May 2nd at 3pm.

As of today, all 68 students will be going and the cost per student is \$195. The goal is that each student should raise this amount prior to going on the overnight trip. At the meeting, parents discussed possible fundraisers including Jog-a-Thon, snack sales, etc.

School Leadership has contacted LAS insurance carriers, CCSA JPA and legal counsel to ensure the all areas of this field trip are explored and appropriate protocols are put in place. The following security measures are in place:

Transportation: Bus and Bus Driver is certified to transport students. The schedule has been developed in accordance with state law.

Cabins: Teachers will be working with staff at Alliance Redwoods to develop a security plan for students. Alliance Redwoods' staff will be apprised of school schedule, meals will be taken as a whole group. Students will share a cabin with 7 students of the same sex to 1 chaperon cabin ratio. Parent chaperon will have to share a cabin with a group of students and will be on evening/night watch for students.

Chaperones: All parents/guardians are welcomed to chaperone the field trip. However, parents are required to get fingerprinted and cleared through the Department of Justice. Parents with violations will not be eligible to participate in the trip. Chaperones will be assigned a group of students to supervise throughout the trip including evening/night watch. Currently ten (10) parent volunteers are scheduled to attend.

Staff: The staff attending are currently scheduled to be Anguiano and Hayes. All staff members have been CPR/First Aid trained.

Estimated Time of Presentation: 5 min.
Submitted By: School Leadership
Date: 03/16/2018

Pertinent Pages in
 Charter, pages _____
 MOU, pages _____



A California Public School

Academia de Idiomas de Sacramento Language Academy of Sacramento A Two-Way Spanish Immersion Charter School

Agenda Artículo# IIIH

Fecha de la Reunión: el 16 de marzo del 2018

Tema: Paseo de sexto grado a Alliance Redwoods

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo escolar

Información:

Las clases del sexto grado, en colaboración con maestros y padres, están planeando un paseo a Occidental, Ca. Los estudiantes asistirán a un campamento de ciencia de la tierra con la educación al aire libre de Alliance Redwoods. Los estudiantes también tendrán la oportunidad de ir al campamento de Alliance Redwoods y aplicar conceptos que hayan aprendido de ciencias, incluyendo cómo trabajar en equipo y desarrollar habilidades de liderazgo. Durante la reunión obligatoria que se llevó a cabo la semana pasada, se presentó la siguiente información a los padres:

1. Los estudiantes partirán el miércoles, 30 de abril a las 8 de la mañana y regresarán el miércoles, 2 de mayo a las 3 de la tarde.

Suponiendo que por lo menos 68 estudiantes asistan al paseo, el costo estimado por cada estudiante es de \$195. La meta es que cada estudiante debe recaudar esta cantidad antes de asistir al paseo. En una reunión previa, los padres discutieron posibles recaudaciones de fondos incluyendo el Jog-a-thon, ventas de bocadillos, etc.

El liderazgo escolar ha contactado a las compañías de seguros de LAS, CCSA JPA y asesoría legal, para garantizar que toda área de este paseo se explore y se establezcan protocolos adecuados. Las siguientes medidas de seguridad se han establecido:

Transportación: El autobús y el conductor están certificados para transportar estudiantes. El horario se ha desarrollado de acuerdo con la ley estatal.

Cabañas: El comité de planificación está trabajando en colaboración con el Campamento de Conferencia de Alliance Redwoods, Inc. para desarrollar un plan de seguridad para los estudiantes. Los estudiantes serán consolidados a una sola área del campamento. El personal del campamento estará informado del horario de la escuela, las comidas se tomarán como grupo. Los estudiantes compartirán una cabaña con estudiantes del mismo género y un adulto del mismo género con cada cabaña. Los padres voluntarios compartirán cabañas con estudiantes y estarán encargados de vigilar los estudiantes durante día y noche.

Voluntarios: Padres son bienvenidos para ser chaperones en este paseo. Se requiere que los padres obtengan aprobación por medio de huellas digitales del Departamento de Justicia. También se pide que se revisen en cuestión al TB. Voluntarios con violaciones no serán elegibles para participar en el paseo. Además, los padres deben recaudar o pagar su porción del paseo. Los voluntarios estarán asignados un grupo de estudiantes para supervisar durante el viaje, incluyendo las tardes y noches. Planeamos llevar un total de diez (10) padres voluntarios.

Personal escolar: Al momento, el personal escolar que asistirán al paseo serán Anguiano y Hayes. Todos los miembros del personal han sido entrenados en RCP y primeros auxilios.



A California Public School

Agenda Item# III-I

Board Meeting Date: March 16, 2018

Subject: 2018-2019 Academic Calendar

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference
- Conference/Action
- Action

Committee: School Leadership

Information:

LAS leadership is proposing the attached academic calendar for school year 2018-19. The academic calendar reflects a student start date of Monday, August 13, 2018 and last day of Friday May 31, 2019. Certificated staff work day begins August 1, 2018 and ends on Tuesday, June 11, 2019.

The proposed calendar reflects 179 instructional days, and an earlier end date due to the anticipated core building renovations in summer of 2019. Instructional minutes for all grade levels have been tabulated and continue to exceed the state mandated requirements.

Recommendation:

It is recommended that the Board approve the 2018-2019 Academic Calendar.

Attachments:

Academic Calendar 2018-2019

MOTION Academic Calendar 2017-2018	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafra, Jennifer				
Petree, Kathy				
Yañez Gutierrez, Adriana				
Campos, Perla				
Zamora, Erandi				
Campa, Aracely				
Rodríguez, Irene				
Singh, Ravindar				
Totals:				

Estimated Time of Presentation: 5 min
Submitted By: School Leadership
Date: 3.9.2018

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Artículo de Agenda # III-I

Fecha de la Reunión: 16 de marzo de 2018

Tema: Calendario Académico 2018-2019

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Información:

El Liderazgo Escolar de LAS desea proponer el calendario académico adjunto para el año 2018-2019. El calendario académico empieza el lunes, 13 de agosto del 2018 y termina el viernes 31 de mayo de 2019. Días de trabajo de personal certificado comienzan el 1 de agosto del 2018 y terminan el martes, 11 de junio del 2019.

El calendario refleja 179 días de instrucción, y fechas tempranas de comienzo y fin, en comparación con años pasados, debido a las renovaciones de del edificio principal durante el verano del 2019. Los minutos de instrucción por día continúan excediendo el límite requerido por el estado.

Recomendación:

Se recomienda que la Mesa Directiva apruebe el calendario académico 2018-2019.

Documentos Adjuntos:

Calendario Académico 2018-2019

MOCIÓN Calendario Académico 2017-2018	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafra, Jennifer				
Petree, Kathy				
Yañez Gutierrez, Adriana				
Campos, Perla				
Zamora, Erandi				
Campa, Aracely				
Rodríguez, Irene				
Singh, Ravindar				
Totals:				

Tiempo estimado para la presentación: 5 min. Entregado por: Liderazgo Escolar Fecha 3.9.2018	Páginas pertinentes en: () La constitución, páginas _____ () MOU, páginas _____
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LANGUAGE ACADEMY OF SACRAMENTO

Academic Calendar 2018-2019

v1_179 Instructional Days
DRAFT v. 3.8.18

Full days	142
Shortened Days	37
INSTRUCTIONAL DAYS	179
Professional Workdays	
CREDENTIALIAED STAFF WORK DAYS	194
x Progress Notices Due * Trif + Semester Ends	
37 Instructional Weeks/40 Work Weeks	

Full days	142
Shortened days	37
Holidays	31
Work days	194

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July 2018
0 work days
0 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2018
23 work days
15 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September 2018
19 work days
19 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October 2018
23 work days
23 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November 2018
16 work days
16 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2018
10 work days
10 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2019
18 work days
18 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

February 2019
19 work days
19 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 2019
16 work days
16 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April 2019
21 work days
21 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2019
22 work days
22 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June 2019
7 work days
0 Instructional Days

194 work days
179 Instructional Days



A California Public School

Board Meeting Date: March 16, 2018

Agenda Article # IVA

Subject: Curriculum Design Team

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference
- Conference/Action
- Action

Committee: School Leadership

Recommendation:

The Curriculum Design Team (CDT) met on March 1, 2018, and addressed the following agenda items:

- Report Cards & Progress Reports
 - Grade Level Homework Expectations
- Charter and LCAP Goals: Internal and External Accountability
 - ELPAC
 - Reading Intervention for Gr6
 - LAS Charter Reading
- PD, Curriculum and Assessments
 - Cyber Civics purchase
 - K/1 Reading Assessment discussion
 - PD: ELD and Math

<p>Estimated Time of Presentation: 5 min. Submitted By: Campos Date: 3.16.18</p>

<p>Pertinent Pages in () Charter, pages _____ () MOU, pages _____</p>
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A California Public School

Fecha de la reunión: 16 de marzo de 2018

Artículo de Agenda # IVA

Tema: Comité del Diseño Curricular

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Recomendación:

El Comité de Diseño Curricular (CDT) se reunió el 1 de marzo de 2018, y discutió los siguientes temas:

- Boletas de calificación y reportes de progreso
 - Expectativas de tarea de nivel de grado
- Metas del Chárter y LCAP: Responsabilidad interna y externa
 - ELPAC
 - Intervención de lectura para grado 6
 - Lectura del Chárter de LAS
- Desarrollo profesional, Plan de estudios y evaluaciones
 - Compra Cívica Cibernético
 - Conversación de Evaluación de lectura K/1
 - Desarrollo profesional: Desarrollo del idioma inglés y matemáticas

<p>Estimated Time of Presentation: 5 min. Submitted By: Campos Date: 3.16.18</p>

<p>Pertinent Pages in () Charter, pages _____ () MOU, pages _____</p>
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A California Public School

Academia de Idiomas de Sacramento
Language Academy of Sacramento
A Two-Way Spanish Immersion Charter School

Agenda Article # IVB

Board Meeting Date: March 16, 2018

Subject: ELPAC

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference
- Conference/Action
- Action

Committee: Bersola

Recommendation:

Please see attachments.

<p>Estimated Time of Presentation: 5 min. Submitted By: Bersola Date: 3.16.18</p>
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<p>Pertinent Pages in <input type="checkbox"/> Charter, pages _____ <input type="checkbox"/> MOU, pages _____</p>
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A California Public School

Artículo de la agenda # IVB

Fecha de junta de la Mesa: 16 de marzo de 2018

Tema: Pruebas de Suficiencia en el Idioma Inglés de California (ELPAC)

- Artículo de información
- Aprobación de la Agenda de Consentimiento
- Conferencia/Primera lectura (Acción anticipada: _____)
- Conferencia
- Conferencia/Acción
- Acción

Comité: Bersola

Recomendación:

Favor de ver documentos adjuntos.

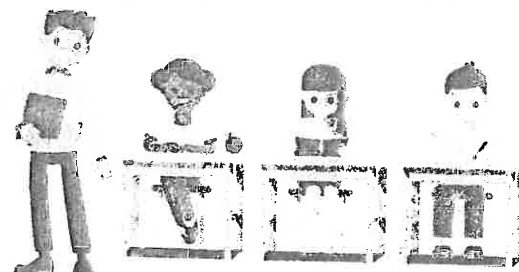
<p>Estimated Time of Presentation: 5 min. Submitted By: Bersola Fecha: 3.16.18</p>

<p>Pertinent Pages in () Charter, pages _____ () MOU, pages _____</p>
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A PARENT GUIDE TO UNDERSTANDING

The English Language Proficiency Assessments for California (ELPAC)

The ELPAC is the test that is used to measure how well students in kindergarten through twelfth grade understand English when it is not their primary language. The ELPAC is taking the place of the California English Language Development Test (CELDT). Information from the ELPAC helps your child's teacher provide support in the right areas.



The ELPAC has two parts:

	Initial Assessment	Summative Assessment
Who	<p>Students will take the Initial Assessment if:</p> <ul style="list-style-type: none"> the student has a primary language other than English, the student has not taken the CELDT or ELPAC before, and the student has not been classified before as an English learner. 	<p>The Summative Assessment is given to students who are identified as an English learner on the Initial Assessment.</p>
What	<p>The Initial Assessment is used to identify students as either an English learner who needs support to learn English, or as proficient in English.</p>	<p>The Summative Assessment is used to measure the skills of English learners. The results will help tell the school or district if the student is ready to be reclassified as proficient in English.</p>
When	<p>Students are given the Initial Assessment within 30 days of when they enroll at the school.</p>	<p>Students who are English learners are given the Summative Assessment every spring between February and May until they are reclassified as English proficient.</p>
Why	<p>Identifying students who need help learning in English is important so these students can get the extra help they need to do well in school and access the full curriculum. Every year students who are English learners will take the ELPAC summative to measure their progress in learning English.</p>	

The ELPAC tests four different areas:



Do students with disabilities take the ELPAC?

Yes, the ELPAC has been designed so that students, including those with special needs, can participate in the test and demonstrate what they know and can do. As a result, the test includes accessibility resources that address visual, auditory, and physical access barriers—allowing virtually all students to demonstrate what they know and can do.

How Can I Help My Child Get Ready for the ELPAC?

You are an important part of your child's education. Some things you can do to help your child are:

- Read to your child, or have your child read to you in English, daily.
- Use pictures and ask your child to tell you in English what they see in the picture or what is happening in the picture.
- Talk to your child's teacher about which areas of learning English (listening, speaking, reading, writing) he or she may need extra help.
- Discuss the test with your child. Make sure he or she feels comfortable and understands the importance of taking the test.

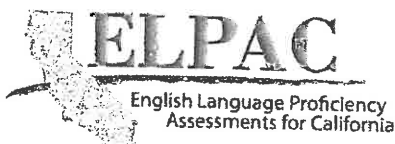


The ELPAC is aligned with the California English Language Development Standards. These standards can be found at: <http://www.cde.ca.gov/sp/el/er/documents/eldstndpublication14.pdf>.

For More Information:

More information about the ELPAC can be found on the California Department of Education ELPAC Web page at: <http://www.cde.ca.gov/ta/tg/ep/> or at the Educational Testing Services ELPAC Web page at: <http://www.elpac.org/>.

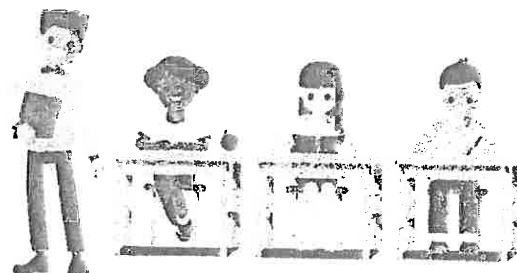
More information about your child's ELPAC scores can be found by contacting your child's teacher and/or the school office.



GUÍA DE PADRES PARA COMPRENDER LAS

Pruebas de Suficiencia en el Idioma Inglés de California (ELPAC)

Las Pruebas de Suficiencia en el Idioma Inglés de California (English Language Proficiency Assessments for California, ELPAC) se usan para medir qué tan bien comprenden inglés los estudiantes de jardín de niños al 12º grado cuando su lengua materna no es el inglés. Las pruebas ELPAC reemplazan las Pruebas para Medir el Desarrollo del Inglés en California (California English Language Development Test o CELDT). La información de las ELPAC ayudará al maestro de su hijo a determinar en qué áreas le tiene que proporcionar apoyo.



Las ELPAC tienen dos partes:

	Evaluación inicial	Evaluación sumativa
Quién	<p>Los estudiantes tomarán la Evaluación inicial (Initial Assessment) si:</p> <ul style="list-style-type: none"> • la lengua materna del estudiante no es el inglés • el estudiante no ha tomado las pruebas de CELDT o ELPAC anteriormente; y • el estudiante no ha sido clasificado como aprendiendo inglés anteriormente. 	<p>La Evaluación sumativa (Summative Assessment) se administra a estudiantes aprendiendo inglés como segundo idioma en la Evaluación inicial.</p>
Qué	<p>La Evaluación inicial se usa para identificar a un estudiante ya sea como aprendiendo inglés como segundo idioma —o sea que necesita apoyo para aprender inglés— o proficiente en inglés.</p>	<p>La Evaluación sumativa se usa para medir las destrezas de los estudiantes aprendiendo inglés como segundo idioma. Los resultados serán utilizados por la escuela o el distrito para saber si se puede reclasificar al estudiante como proficiente en inglés.</p>
Cuándo	<p>Los estudiantes tomarán la Evaluación inicial en un plazo de 30 días de haberse inscrito en la escuela.</p>	<p>Los estudiantes clasificados como estudiantes aprendiendo inglés como segundo idioma tomarán la Evaluación sumativa todas las primaveras, entre febrero y mayo, hasta que se los reclasifique como proficientes en inglés.</p>
Por qué	<p>Es importante identificar a los estudiantes que necesitan ayuda para aprender inglés para que puedan recibir el apoyo necesario para tener éxito en la escuela y acceder al plan de estudios completo. Los estudiantes que están aprendiendo inglés como segundo idioma tomarán la Evaluación sumativa de las ELPAC todos los años para medir su progreso en el aprendizaje del inglés.</p>	

Las pruebas ELPAC miden cuatro áreas distintas:



¿Los estudiantes con discapacidades tienen que tomar las ELPAC?

Sí. Las ELPAC han sido diseñadas para que todos los estudiantes, incluso aquellos con necesidades especiales, puedan participar en la prueba y demostrar lo que saben y puede hacer. En consecuencia, las pruebas incluyen recursos de accesibilidad para abordar barreras de acceso visual, auditivo y físico, permitiendo a virtualmente todos los estudiantes demostrar lo que saben y pueden hacer.

¿Cómo puedo ayudar a mi hijo a prepararse para las ELPAC?

Usted es una parte importante de la educación de su hijo. Algunas cosas que puede hacer para ayudar a su hijo son:

- Leerle a su hijo, o pedirle a su hijo que le lea a usted en inglés todos los días.
- Use figuras y pídale a su hijo que le diga en inglés lo que ve en la figura o lo que está ocurriendo en la figura.
- Pregúntele al maestro de su hijo en qué áreas del aprendizaje de inglés (comprensión auditiva, expresión oral, lectura, escritura) necesita ayuda adicional.
- Hable con su hijo sobre la prueba. Trate de que se sienta cómodo y comprenda la importancia de tomar la prueba.



Las ELPAC están alineadas con los Estándares académicos del desarrollo del inglés como segundo idioma de California. Puede encontrar estos estándares en: <http://www.cde.ca.gov/sp/el/er/documents/eldstndpublication14.pdf>.

Para más información:

Puede encontrar más información sobre las ELPAC en la página web de ELPAC del Departamento de Educación de California (California Department of Education) en <http://www.cde.ca.gov/ta/tg/ep/> o en la página web de ELPAC de Educational Testing Services: <http://www.elpac.org/>.

Puede encontrar más información sobre el puntaje obtenido por su hijo en las pruebas ELPAC comunicándose con el maestro y/o la oficina escolar de su hijo.





A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IV.C

Subject: Finance Committee

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: Finance Committee Members: Brenda Luna, Miguel Pérez, Erica Frederiksen, Ann Hubbell, Richard González, Teejay Bersola, Judy Morales. Board members present Ravindar Singh.

Summary: The Finance Committee met March 9, 2018. The following is a summary of the discussion that took place at the meetings:

- Reviewed Financial Summary of activity through February 2018
- Reviewed mid-year budget revisions
- Reviewed the multi-year budget
- As tasked by the Facilities Committee, reviewed the financial impact of the Core Building Modernization Project including verifying that sufficient reserves are in place to complete the project.
-

Documents Attached:

1. Financial Summary
2. February 2018 Budgets v. Actuals
3. February 2018 Cash Flow
4. February 2018 Balance Sheet

Estimated Time of Presentation: 10 min
Submitted By: School Leadership
Date: 03.12.2018

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Agenda Artículo# IV.C.

Fecha de la Reunión: 16 de marzo del 2018

Tema: Reporte de Comité de Finanzas

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Comité de Finanzas: Brenda Luna, Miguel Pérez, Erica Frederiksen, Ann Hubbell, Richard González, Teejay Bersola, Judy Morales. Board members present Ravindar Singh.

Resumen: Hubo dos juntas del comité de finanzas durante el mes de noviembre, y los siguientes puntos dan resumen de lo que se revisó:

- Resumen de actividad financiero hasta el 28 de febrero del 2018
- Revisiones al presupuesto a mediados del año
- Presupuesto multi-año
- Según las indicaciones del comité del Plantel Escolar, el comité de finanzas analizó el proyecto para modernizar el plantel escolar (sección interior) incluyendo las reservas fiscales necesarias para completar el proyecto.

Documentos adjuntos:

1. Resumen de Finanzas
2. Resumen de actividad financiera febrero 2018
3. Finanzas del mes de febrero 2018
4. Flujo de efectivo del mes de febrero 2018
5. Saldo actual del mes de febrero 2018

<p>Tiempo estimado para la presentación: 10 min. Entregado por: Liderazgo Escolar Fecha: 03.12.2018</p>
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<p>Páginas pertinentes en: () La constitución, páginas _____ () MOU, páginas _____</p>



Business and Development Specialists
for Charter Schools

Financial Summary of Activity through February 2018
Prepared for the Governing Board of the Language Academy of Sacramento
Prepared by Gasper Magallanes, Sr. Director of Client Management & Development

February 2018 Activity

- Virtually no revenue activity with only about \$54K in the month of February (see page 3 of the budget vs. actuals). We are short about \$367K from what we expected as of February, and the variance here was state aid and property tax were deposited in March
- Spent \$456K in February which is otherwise consistent with what we spent previously. Major variances are:
 - Appears that we're going to save money on SPED staff projections (see page 4 of the budget vs actuals), which appears to be offset by some additional contracted SPED services (page 6 of the budget vs. actuals)
 - Health insurance appears to be significantly over YTD (page 4 of the budget vs. actuals), but looks like it's just March paid early
 - Still have quite a bit of spending to do as it relates to some furniture and computer spending (page 5 of the budget vs. actuals) in the next 4 months or this will pop up as savings

Balance Sheet Activity through February 28, 2018

- \$5.00MM available cash on hand; includes \$1.93MM that needs to be paid back to the state at some point, currently projected to be repaid in June 2018 (see Balance Sheet & Cash Flow Projections)
- Still projecting a \$3MM cash position minimum through the end of the year.

Forecast Revisions

- Since the budget was just revised, no budget adjustments due to actual activity/trends
- P-1 did certify the rates about \$140 lower per ADA or about a 1% change in the rate than previously assumed, which results in about a \$82K decrease if LAS stays at the 96%. If LAS continues on the trend of 97%, this will go away, but we won't see a big jump in operating income because of the 2nd half ADA as we normally do.

Housekeeping Matters

- EdTec has received some guidance that schools should formally designate the one-time funds listed under 8590 All Other State Revenue for a one-time investment at a board meeting. The recommendation is to formally pass a resolution to earmark the \$80,777. EdTec is recommending earmarking these funds at the next board meeting for the increased amounts being spent on books/reference materials and increased computers, which were initially structured as one-time expenses.

The Language Academy of Sacramento

Budget vs. Actuals

As of February 28, 2018

	Actual				Budget				Variance (Budget vs. Current Forecast)	Forecast Remaining
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast		
SUMMARY Revenue										
LCFF Entitlement	460,187	468,684	-	2,371,299	2,790,898	(419,599)	5,215,311	5,133,356	(81,955)	2,762,057
Federal Revenue	-	85,588	100	127,691	86,915	40,776	244,449	244,449	-	116,758
Other State Revenues	139,284	87,267	51,206	393,045	370,923	22,122	721,817	721,817	-	328,772
Local Revenues	1,140	4,038	219	24,675	35,691	(11,016)	58,137	58,137	-	33,462
Fundraising and Grants	12,936	3,874	2,607	47,655	46,667	988	70,000	70,000	-	22,345
Total Revenue	613,547	649,432	54,132	2,964,364	3,331,093	(366,729)	6,309,713	6,227,759	(81,955)	3,263,395
Expenses										
Compensation and Benefits	340,903	331,618	338,167	2,333,657	2,235,117	(98,539)	3,805,484	3,805,484	-	1,471,828
Books and Supplies	6,806	10,564	19,647	167,403	218,516	51,114	272,522	272,522	-	105,119
Services and Other Operating Expenditures	330,948	137,247	97,795	931,630	779,723	(151,907)	1,356,947	1,356,947	-	425,317
Depreciation	-	-	-	-	-	-	555,000	555,000	-	519,423
Total Expenses	678,657	479,429	455,640	3,432,689	3,233,356	(199,333)	5,989,953	5,989,953	-	2,521,687
Operating Income	(65,110)	170,003	(401,507)	(468,325)	97,737	(566,062)	319,760	237,805	(81,955)	741,708
Fund Balance										
Beginning Balance (Unaudited)	7,605,703	7,540,593	7,710,595	7,922,016	7,922,016	-	7,922,016	7,922,016	-	-
Year End Close Adjustment	-	-	-	6,416	6,416	-	6,416	6,416	-	-
Audit Adjustment	-	-	-	28,152	28,152	-	28,152	28,152	-	-
Operating Income	(65,110)	170,003	(401,507)	(468,325)	97,737	(566,062)	319,760	237,805	(81,955)	-
Ending Fund Balance (Operating)	7,540,593	7,710,595	7,309,088	7,488,259	8,054,321	(566,062)	8,276,344	8,194,389	(81,955)	-
Capital Expenditure Activities										
	-	-	(11,171)	168,000	-	(168,000)	-	-	-	-
Ending Fund Balance (Including Capital Expenditure Activities)*	7,540,593	7,710,595	7,320,259	7,320,259	8,054,321	(734,062)	8,276,344	8,194,389	(81,955)	-

Note on Capitalization and Depreciation

*Throughout the year, EdTec reflects ongoing capital expenditure activities on the income statement. At year end, these expenses are capitalized and shifted to the balance sheet. Simultaneously, EdTec will then book the associated depreciation expense as well as any other depreciation expense from capitalized expense. The ending fund balance through the most recent month and year to date columns match the equity position on the balance sheet through the most recent month, which is reflective of the accounting approach throughout the year. The ending fund balance in the budget and forecast columns is anticipated to be after capitalization and depreciation.

Note on Debt Service

The interest component of debt service is reflected on the income statement. The principal component is reflected on the balance sheet, reducing the liability over time.

The Language Academy of Sacramento
 Budget vs. Actuals
 As of February 28, 2018

Detail	Actual				Budget					
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining
Enrollment Summary										
K-3							283	283	-	
4-6							198	198	-	
7-8							104	104	-	
Total Enrolled							585	585	-	
ADA %										
K-3							96.00%	96.00%		
4-6							96.00%	96.00%		
7-8							96.00%	96.00%		
Average							96.00%	96.00%		
ADA										
K-3							271.7	271.7		
4-6							190.1	190.1		
7-8							99.8	99.8		
Total ADA							561.6	561.6		

The Language Academy of Sacramento
 Budget vs. Actuals
 As of February 28, 2018

REVENUE	Actual				Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining
	Dec	Jan	Feb	Actual YTD						
LCFF Entitlement										
8011 Charter Schools LCFF - State Aid	299,069	299,069	-	1,528,576	1,950,283	(421,707)	3,517,862	3,329,576	(188,087)	1,801,000
8012 Education Protection Account Entitlement	-	169,615	-	339,229	348,488	(9,259)	667,897	703,072	35,175	363,843
8096 Charter Schools in Lieu of Property Taxes	161,118	-	-	503,484	492,127	11,367	1,029,752	1,100,708	70,956	597,214
SUBTOTAL - LCFF Entitlement	460,187	468,684	-	2,371,289	2,790,898	(419,599)	5,215,311	5,133,356	(81,955)	2,762,057
Federal Revenue										
8100 Special Education - Entitlement	-	80,670	-	117,892	77,102	40,790	70,625	70,625	-	70,625
8291 Title I	-	4,898	-	9,770	9,796	(26)	19,591	19,591	-	36,312
8292 Title II	-	-	-	29	17	12	29	29	-	9,821
8297 PY Federal - Not Accrued	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Income	-	85,568	100	127,691	86,915	40,776	244,449	244,449	-	116,758
Other State Revenues										
8300 Other State Apportionments - Prior Years	-	-	-	16,225	9,735	6,490	16,225	16,225	-	(0)
8381 Special Education - Entitlement (State)	24,096	24,096	26,126	173,380	149,082	24,298	288,662	288,662	-	115,282
8382 Special Education Reimbursement (State)	-	-	25,080	25,080	34,485	(9,405)	62,700	62,700	-	37,620
8550 Mandated Cost Reimbursements	8,718	-	-	8,718	5,231	3,487	8,718	8,718	-	-
8560 State Lottery Revenue	-	36,245	-	36,245	25,531	10,714	100,935	100,935	-	64,689
8590 All Other State Revenue	-	26,926	-	26,926	40,389	(13,463)	80,777	80,777	-	53,851
8596 ASES	106,470	-	-	106,470	106,470	-	163,800	163,800	-	57,330
SUBTOTAL - Other State Income	139,284	87,267	51,206	393,045	370,923	22,122	721,817	721,817	-	328,772
Other Local Revenue										
8600 Uniforms	-	415	-	4,553	4,000	553	6,000	6,000	-	1,447
8636 Merchandise Sales	-	-	-	2,137	1,424	712	2,137	2,137	-	-
8660 Interest	203	1,054	178	4,115	2,667	1,448	4,000	4,000	-	(115)
8670 Fees and Contracts	500	500	-	3,000	3,600	(600)	6,000	6,000	-	3,000
8683 Field Trips	-	1,103	-	1,603	21,000	(19,397)	35,000	35,000	-	33,397
8699 All Other Local Revenue	-	-	-	-	3,000	(3,000)	5,000	5,000	-	5,000
8999 Uncategorized Revenue	437	966	41	9,267	-	9,267	-	-	-	(9,267)
SUBTOTAL - Local Revenues	1,140	4,038	219	24,675	35,691	(11,016)	58,137	58,137	-	33,462
Donations/Fundraising										
8800 Donations - Parents	2,855	670	-	4,325	10,000	(5,675)	15,000	15,000	-	10,675
8802 Donations - Private	-	2,703	1,672	4,852	10,000	(5,148)	15,000	15,000	-	10,148
8803 Fundraising	10,081	502	935	38,478	26,667	11,811	40,000	40,000	-	1,522
SUBTOTAL - Fundraising and Grants	12,936	3,874	2,607	47,655	46,667	988	70,000	70,000	-	22,345
TOTAL REVENUE	613,547	649,432	54,132	2,964,364	3,331,093	(366,729)	6,209,713	6,227,759	(81,955)	3,263,395

The Language Academy of Sacramento

Budget vs. Actuals

As of February 28, 2018

	Actual				Budget				Variance (Budget vs. Current Forecast)	Forecast Remaining
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast		
EXPENSES										
Compensation & Benefits										
1000										
1100	164,634	163,937	161,880	1,000,914	990,765	(10,149)	1,651,275	1,651,275	650,361	
1101	-	-	-	884	10,758	9,874	17,930	17,930	17,046	
1103	631	1,719	5,759	15,861	35,070	19,209	58,450	58,450	42,569	
1300	8,874	8,874	8,874	70,993	62,119	(8,874)	106,489	106,489	35,486	
1311	22,809	22,809	22,809	155,091	153,516	(1,575)	263,171	263,171	108,080	
1820	-	-	-	3,680	3,680	-	3,680	3,680	-	
1940	12,650	12,650	12,650	84,661	80,806	(3,855)	138,524	138,524	53,864	
	209,599	209,990	211,972	1,332,084	1,336,714	4,630	2,239,520	2,239,520	907,436	
2000										
2100	1,577	1,297	3,823	19,596	15,745	(3,851)	28,866	28,866	9,270	
2103	4,700	3,448	9,142	47,532	51,091	3,559	93,667	93,667	46,135	
2200	3,625	3,061	5,634	39,564	48,273	8,709	88,501	88,501	48,937	
2300	8,367	8,182	10,983	86,876	76,245	(10,630)	130,706	130,706	43,830	
2400	4,281	3,834	8,671	56,024	57,434	1,410	98,458	98,458	42,434	
2900	-	-	-	-	-	-	-	-	-	
2905	9,544	8,370	18,238	104,806	101,850	(2,956)	186,725	186,725	81,919	
2930	3,227	3,772	8,052	45,349	52,573	7,224	90,125	90,125	44,776	
	35,320	32,064	64,544	399,747	403,211	3,464	717,048	717,048	317,301	
3000										
3100	30,002	29,938	29,889	188,485	192,888	4,402	323,163	323,163	134,677	
3300	5,738	5,544	8,200	50,342	48,733	(1,610)	82,809	82,809	32,466	
3400	54,500	50,703	21,669	316,976	223,772	(93,204)	383,608	383,608	66,633	
3500	122	120	137	857	8305	7,447	14,112	14,112	13,255	
3600	4,582	2,291	-	33,260	34,770	1,510	34,770	34,770	1,510	
3900	-	-	-	3,088	6,152	3,064	10,455	10,455	7,366	
	95,984	89,563	61,681	601,825	514,619	(87,206)	848,916	848,916	247,091	

The Language Academy of Sacramento
 Budget vs. Actuals
 As of February 28, 2018

	Actual												Budget			
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining						
Books & Supplies																
Approved Textbooks & Core Curricula Materials				11,348	11,334	(14)	12,440	12,440	-	1,092						
SPED Textbooks				-	1,822	1,822	2,000	2,000	-	2,000						
Technology Curriculum Resources				7,569	7,044	(525)	10,566	10,566	-	2,997						
Books & Other Reference Materials	3,421	4,412	3,320	57,579	49,463	(8,115)	54,289	54,289	-	(3,290)						
Library Resources	913	-	274	5,621	5,171	(450)	5,675	5,675	-	54						
Custodial Supplies	904	710	1,348	11,882	12,000	118	18,000	18,000	-	6,118						
Educational Software				2,107	1,405	(702)	2,107	2,107	-	-						
Instructional Materials & Supplies	949	1,495	1,602	21,811	16,667	(5,144)	25,000	25,000	-	3,189						
Office Supplies	247	1,414	1,298	9,531	14,000	4,469	21,000	21,000	-	11,469						
PE Supplies		624	3,307	3,913	2,667	606	5,870	5,870	-	2,563						
Professional Development Supplies	100	100	1,871	1,080	2,667	1,587	4,000	4,000	-	2,920						
Garden				250	2,667	2,417	4,000	4,000	-	3,750						
ASES Materials	236	377	658	7,089	9,000	1,911	15,000	15,000	-	7,911						
Summer Preschool				57	552	495	600	600	-	543						
SPED Consumables	36	1,432	443	4,196	5,754	1,558	9,580	9,580	-	5,394						
Classroom Furniture, Equipment & Supplies			1,423	10,981	24,600	13,619	27,000	27,000	-	16,019						
Computers (individual items less than \$5k)			7,411	7,611	41,000	33,389	45,000	45,000	-	37,389						
SPED Equipment				-	4,556	4,556	5,000	5,000	-	5,000						
Classroom Noncapitalized Items 2				-	10	10	15	15	-	15						
Non Classroom Related Furniture, Equipment & Supplies				5,384	4,893	(491)	5,370	5,370	-	(14)						
SUBTOTAL - Books and Supplies	6,806	10,564	19,647	167,403	218,516	51,114	272,522	272,522	-	105,119						

The Language Academy of Sacramento

Budget vs. Actuals

As of February 28, 2018

	Actual					Budget				
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining
5000										
5210	769	1,654	735	6,368	6,667	299	10,000	10,000	-	3,632
5215	-	326	1,428	2,598	1,333	(1,265)	2,000	2,000	-	(598)
5220	203	-	3,253	8,794	4,000	(4,794)	6,000	6,000	-	(2,794)
5225	-	-	-	51	-	(51)	-	-	-	(51)
5305	-	4,520	-	6,436	4,333	(2,103)	6,500	6,500	-	64
5450	6,900	3,449	-	40,406	40,781	375	45,000	45,000	-	48,728
5535	28,485	13,170	11,277	105,412	102,760	(2,652)	154,140	154,140	-	10,892
5515	-	43,108	-	43,108	36,000	(7,108)	54,000	54,000	-	10,892
5535	1,709	1,678	-	15,142	14,000	(1,300)	21,000	21,000	-	5,700
5605	-	-	-	17,855	6,667	(11,188)	97,265	97,265	-	82,123
5610	200	100	11,624	-	1,667	(1,667)	10,000	10,000	-	(7,855)
5615	33	-	106	1,350	1,000	(350)	1,500	1,500	-	2,500
5617	1,000	1,495	-	4,660	3,667	(993)	11,000	11,000	-	150
5803	-	1,841	-	1,000	7,500	6,500	12,500	12,500	-	6,340
5804	-	-	-	3,685	13,469	9,784	20,203	20,203	-	11,500
5805	-	8	9	287	1,440	1,153	2,400	2,400	-	16,518
5806	7,917	15,833	-	68,578	63,333	(5,245)	95,000	95,000	-	2,113
5809	-	-	-	743	1,333	590	2,000	2,000	-	391
5812	-	-	-	-	3,333	3,333	5,000	5,000	-	25,422
5818	-	-	-	-	20,000	20,000	30,000	30,000	-	1,257
5820	-	-	-	-	31,698	(12,285)	51,782	51,782	-	5,000
5824	6,411	7,848	5,322	12,285	-	(5,461)	52,830	52,830	-	39,497
5830	20	-	33	35,179	330	(35,146)	550	550	-	17,651
5833	32	44	160	552	638	(222)	700	700	-	(2)
5836	11,830	2,219	2,582	30,333	24,000	(6,333)	36,000	36,000	-	(144)
5843	55,378	-	-	55,378	-	(55,378)	109,978	109,978	-	5,667
5845	9,930	-	143	12,018	10,000	(2,018)	15,000	15,000	-	54,600
5848	-	-	-	234	141	(93)	235	235	-	2,983
5851	-	-	-	-	1,067	1,067	335	335	-	1
5857	747	1,598	1,039	9,722	6,000	(3,722)	1,600	1,600	-	1,600
5860	1,340	5,051	2,824	25,156	15,000	(10,156)	9,000	9,000	-	(722)
5861	-	-	-	7,893	4,736	(3,157)	22,500	22,500	-	(2,656)
5863	12,665	1,129	2,459	25,492	16,667	(8,825)	7,893	7,893	-	39,497
5864	-	-	-	-	-	-	25,000	25,000	-	17,651
5866	-	-	-	-	-	-	-	-	-	(492)
5869	170,266	-	1,264	4,560	4,667	107	7,000	7,000	-	2,441
5874	-	16,781	37,641	269,045	150,000	(119,045)	250,000	250,000	-	(19,045)
5875	-	-	1,700	2,800	8,805	6,005	14,675	14,675	-	11,875
5878	6,500	750	-	7,250	4,833	(2,417)	7,250	7,250	-	11,875
5880	-	-	-	2,775	7,660	4,884	11,490	11,490	-	-
5881	573	-	-	873	1,174	301	1,490	1,490	-	8,714
5887	-	-	-	-	13,501	13,501	14,675	14,675	-	888
5893	-	-	7,290	7,290	18,000	10,710	30,000	30,000	-	14,675
5899	5,000	3,300	3,249	11,888	12,000	102	18,000	18,000	-	22,710
5910	-	1,164	7,188	34,688	30,000	(4,688)	50,000	50,000	-	6,102
5915	198	2,782	(6,339)	8,510	-	(8,510)	4,800	4,800	-	15,313
5920	13	9	618	3,285	3,200	(85)	1,800	1,800	-	1,515
	2,742	5,361	-	19,173	16,000	(3,173)	24,000	24,000	-	737
SUBTOTAL - Services & Other Operating Exp.	330,948	137,247	97,795	931,630	779,723	(151,907)	1,356,947	1,356,947	-	425,317

The Language Academy of Sacramento
 Budget vs. Actuals
 As of February 28, 2018

	Actual			Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Budget	
	Dec	Jan	Feb							Forecast Remaining	Forecast Remaining
6000 Capital Outlay	-	-	(11,171)	168,000	-	(168,000)	-	-	-	-	(168,000)
6100 Sites & Improvement of Sites	-	-	-	-	-	-	-	-	-	-	-
6300 Parking Lot	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Capital Outlay	-	-	(11,171)	168,000	-	(168,000)	-	-	-	-	(168,000)
TOTAL EXPENSES	678,657	479,429	444,469	3,600,689	3,233,356	(367,333)	5,434,953	5,434,953	-	5,434,953	1,834,264

The Language Academy of Sacramento
 Monthly Cash Forecast
 As of February 28, 2018

	2017/18												Forecast	API/AR
	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Projected	Apr Projected	May Projected	Jun Projected		
Beginning Cash	5,006,485	4,744,012	5,290,153	5,240,499	5,422,580	5,309,095	5,164,805	5,353,736	5,006,860	5,145,972	5,604,129	5,539,744		
Revenue														
LCFF Entitlement	-	166,150	347,408	468,683	460,187	460,187	468,684	-	777,443	808,912	321,167	321,167	5,133,356	533,368
Federal Income	13,387	14,887	25,206	42,023	-	-	85,568	100	9,095	13,979	50,750	50,750	244,449	33,854
Other State Income	2,322	9,363	1,434	37,711	24,096	139,284	87,267	51,206	27,389	97,363	81,944	56,413	721,817	65,664
Local Revenues	-	670	4,429	4,625	1,533	1,140	4,038	219	8,366	8,366	8,366	8,366	58,137	-
Fundraising and Grants	15,709	191,070	378,477	564,388	497,609	613,547	649,432	54,132	827,878	934,205	467,813	400,613	6,227,759	632,886
Expenses														
Compensation & Benefits	120,183	170,912	351,318	361,625	318,900	340,903	331,618	338,197	367,957	367,957	367,957	367,957	3,805,484	-
Books & Supplies	27,382	41,370	31,616	14,409	15,409	6,806	10,564	19,647	26,280	26,280	26,280	26,280	272,522	-
Services & Other Operating Expenses	40,067	40,196	86,792	72,521	126,063	330,948	137,247	87,795	14,588	102,811	158,961	102,811	1,356,847	46,146
Capital Outlay	-	9,921	1,250	-	168,000	-	(11,171)	-	-	-	-	-	-	(168,000)
Total Expenses	187,632	262,389	470,976	448,554	628,373	678,657	479,429	444,469	408,825	497,048	553,197	497,048	5,434,953	(121,854)
Operating Cash Inflow (Outflow)	(173,123)	(71,329)	(92,500)	115,834	(130,764)	(65,110)	170,003	(390,336)	419,053	437,157	(85,364)	(96,435)	792,805	754,740
Revenues - Prior Year Accruals	-	773,851	-	71,772	-	(23,887)	-	-	(31,271)	-	-	-	-	-
Expenses - Prior Year Accruals	-	-	-	-	-	-	-	-	(247,214)	-	-	-	-	-
Accounts Receivable - Current Year	(51,580)	(77,718)	23,616	(27,134)	(4,331)	940	(3,338)	21,502	(9,326)	-	-	(1,933,532)	-	-
Summertimeholdback for Teachers	(81,017)	(78,663)	19,229	21,610	21,610	21,610	22,172	21,958	21,000	21,000	21,000	21,000	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	(77,843)	-	-	-	-	-	-	-	-
Capital Leases Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Balance Sheet Changes	42,247	-	-	-	-	-	95	-	(13,130)	-	-	-	-	-
Ending Cash	4,744,012	5,290,153	5,240,499	5,422,580	5,309,095	5,164,805	5,353,736	5,006,860	5,145,972	5,604,129	5,539,744	3,452,156		

ESP-CA
EdTec Network : Language Academy of Sacramento (LAS)
Balance Sheet
End of Feb 2018

Financial Row	Amount
ASSETS	
Current Assets	
Bank	
9120-LAS - Cash in Bank - LAS	
9121-3857 - Cash in Bank - LAS: SFCU Checking	\$1,094,013.32
9124-857S - Cash in Bank - LAS: SFCU Savings	\$3,236,344.45
9125-857M - Cash in Bank - LAS: SFCU Money Market	\$619,670.59
9126-857C - Cash in Bank - LAS: SFCU CD	\$56,832.13
Total - 9120-LAS - Cash in Bank - LAS	\$5,006,860.49
Total Bank	\$5,006,860.49
Accounts Receivable	
9200 - Accounts Receivable	
Total - 9200 - Accounts Receivable	(\$31,270.82)
Total Accounts Receivable	(\$31,270.82)
Total Current Assets	\$4,975,589.67
Fixed Assets	
9420 - Land Improvements	\$1,085,111.45
9425 - Accumulated Depreciation - Land Improvements	(\$155,314.44)
9431 - Fixed Asset - Building Improvements	\$8,973,096.59
9436 - Accumulated Depreciation - Building Improvements	(\$886,468.83)
9440 - Equipment	\$419,593.24
9445 - Accumulated Depreciation-Equipment	(\$289,802.19)
9450 - Construction in Progress	\$29.70
Total Fixed Assets	\$9,146,245.52
Total ASSETS	\$14,121,835.19
LIABILITIES & EQUITY	
Current Liabilities	
Accounts Payable	
9500 - Accounts Payable	
9500 - Accounts Payable	\$9,326.15
Total - 9500 - Accounts Payable	\$9,326.15
Total Accounts Payable	\$9,326.15
Credit Card	
9515-LAS - Credit Card Summary - LAS	
Total - 9515-LAS - Credit Card Summary - LAS	(\$12,233.22)
Total Credit Card	(\$12,233.22)
Other Current Liability	
9501 - Accrued Accounts Payable	\$198,283.46
9502 - AP - District Oversight Fee	\$48,931.00
9517 - Credit Card Accrual	\$95.59
9525 - Flex Plan Liability	\$1,000.00
9530 - Garnishment/Lien Payable	\$60.00
9540 - Payroll Liability - Federal	\$639.78
9545 - Payroll Liability - State	(\$757.59)
9546 - Payroll Liability - SUI	\$1,686.33
9547 - Payroll Liability - SDI	\$7,071.72
9555 - Retirement Liability - STRS	(\$3,631.07)
9570 - Wages Payable	\$691.09
9571 - Wages Payable (July & August)	\$117,383.92
9580 - 403B Payable	\$5,392.01
9585 - Other Payroll Liabilities	\$882.88
9650 - Deferred Revenue	\$966,766.00
Total Other Current Liability	\$1,344,495.12
Total Current Liabilities	\$1,341,588.05
Long Term Liabilities	
9660 - Long Term Liabilities	
9670 - CDE Loan	\$5,459,987.98
Total - 9660 - Long Term Liabilities	\$5,459,987.98
Total Long Term Liabilities	\$5,459,987.98
Equity	
Retained Earnings	\$7,956,584.33
Net Income	(\$636,325.17)
Total Equity	\$7,320,259.16
Total LIABILITIES & EQUITY	\$14,121,835.19



A California Public School

Board Meeting Date: March 16, 2018

Agenda Item# IVD

Subject: Director's Evaluation Process and Timeline

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: Director's Evaluation Committee: Bacsafra, J., Zamora, E.

Information: Academic Director Evaluation Process:

1. Director's Evaluation Committee meets with Academic Director (AD) to set/review goals
2. Committee determines evaluation methodology: AD self-evaluation & student/family/staff surveys
3. AD completes own self-evaluation (tentative April 15), using same format and job description as 2016-2017
4. Committee will develop survey questions to be added to existing school-wide surveys
5. Survey data will be obtained and tabulated through traditional school survey evaluation process
6. By end of May/June student, staff, and parent surveys are completed
7. By end of May/June Director's Evaluation Committee completes AD evaluation
8. Director's Evaluation Committee presents AD evaluation to Board at June 2018 board meeting

The Director's Evaluation Committee plans to update the Academic Director evaluation process/tools for utility and effectiveness at the time the job description is revised.

Recommendation: None at this time.

<p>Estimated Time of Presentation: 5 min. Submitted By: Director's Evaluation Committee Date: 03/16/2018</p>

<p>Pertinent Pages in () Charter, pages _____ () MOU, pages _____</p>
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A California Public School

Academia de Idiomas de Sacramento
Language Academy of Sacramento
A Two-Way Spanish Immersion Charter School

Agenda Artículo# IVD

Fecha de la Reunión: el 16 de marzo del 2018

Tema: Comité de evaluación del Director Académico

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Concilio Estudiantil

Información: Proceso de evaluación del Director Académico

1. El comité de evaluación del Director Académico se reúne con el Director Académico para revisar y establecer metas
2. El comité determina la metodología de la evaluación: autoevaluación del Director Académico y encuestas de familias, estudiantes y personal
3. Director Académico completa la autoevaluación (fecha posible: 15 de abril), usando el mismo formato y descripción de trabajo que el año 2016-2017
4. El comité desarrolla preguntas para las encuestas que serán añadidas a encuestas de años pasados
5. La información de las encuestas es procesada mediante el proceso de años pasados
6. A finales de mayo/junio las encuestas estarán terminadas
7. A finales de mayo/junio el comité de evaluación del Director Académico terminará la evaluación
8. El comité de evaluación del Director Académico presenta su evaluación durante la reunión de junio de la Mesa Directiva

El comité de evaluación del Director Académico planea actualizar el proceso de evaluación cuando se actualice la descripción de trabajo del Director Académico.

Recomendación: Ninguna hasta el momento

Tiempo estimado para la presentación: 5 min.
Entregado por: Comité de evaluación del Director Académico
Fecha: 03/16/2018

Páginas pertinentes en:
 () La constitución, páginas _____
 () MOU, páginas _____



A California Public School

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Fecha: 03/16/2018

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